



## Crowle & Ealand Town Council

The Chapels, Crowle Cemetery, Mill Road, Crowle, Scunthorpe  
North Lincolnshire, DN17 4LN Telephone: 01724 710020  
Email: [clerk@crowleandelandcouncil.org](mailto:clerk@crowleandelandcouncil.org)

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Minutes of the **Personnel Committee Meeting** of Crowle and Ealand Town Council (C&ETC) held at 6:30pm in The Chapels, Crowle Cemetery, Mill Road, Crowle, DN17 4LN on **Tuesday 13<sup>th</sup> February 2024**.

**Present:** Councillor (Cllr) Cllr K Holgate, Cllr J Ramsden, Cllr S Walshe

**Officers Present:** Kirsty Dunn, Town Clerk (TC), Emma Von Sembach, Responsible Finance Officer (RFO), George Edwards, Community Support Worker (CSW)

**Members of the Public/Press:** One

**Public Forum:** Nil

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### **P/006/24 Vote to Exclude Press/Public**

Vote to exclude Press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Proposed – Cllr J Ramsden, second – Cllr K Holgate and unanimously carried.

### **P/007/24 Apologies for Absence**

Apologies and reasons for absence received and resolved for:

Cllr M Bailey (Personnel Chairman), personal reasons

Cllr J Reed, personal reasons

### **P/008/24 Declarations of Interest:**

To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Nil

### **P/009/24 Community Support Worker (CSW) Employment Cover**

An application for employment was received from Miss Teegan Hazlewood. An in-person interview was conducted, and Miss Hazlewood was offered and accepted the role of casual cover during holiday and sickness for the CSW at the national minimum wage. The cover is effective immediately as required.

This decision will be brought to full council for ratification at the next available meeting.

**The Personnel Committee meeting closed at 18:48 pm.**

Signature: DRAFT COPY PENDING SIGNATURE

Date: 12<sup>th</sup> March 2024

Designation: Cllr M Bailey, Chair of Personnel Committee