



# Crowle & Ealand Town Council

52-54 High Street, Crowle, North Lincolnshire, DN17 4LB  
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## Minutes of the Annual Assembly of the Town of Crowle and Ealand held at 7:00pm in the Ealand Victory Hall, Tuesday 23<sup>rd</sup> May 2023

### 001 Apologies for absence

Nil

### 002 Minutes of last meeting and matters arising

The minutes of the previous meeting held on 24<sup>th</sup> May 2022 were resolved as a true record. There were no matters arising were addressed.

### 003 Updates and reports from service providers, groups and organisations

Report from Peatland Railway. It is well established and providing a good volunteer and tourism base for the local and wider area.

They would like to thank the Town Council for ongoing support and financial grants. The upcoming projects are to widen the facilities to better cater for all abilities.

Report from Crowle & Ealand Playing Fields Association. C&EPFA also thank the local council and SSE for grants during the year. They are in the final stages of flood light funding which will enable football teams to play in higher leagues. The introduction of the skatepark a few years ago is looking at potential revamp due to lack of use.

The addition of the temporary car parking has alleviated the traffic on match days and solar panels will add further sustainability to the area.

Report from Crowle Bowls Club. They will be holding their first gala day this coming weekend in their new pavilion. They have acquired the land to permit the build. They have doubled their numbers and compete national and locally in the name of Crowle.

Report from Crowle Boxing Club. Going from strength to strength at the moment with a number of boxers at national and regional level. The aim is to draw younger members and engage youth from local areas.

A local open day style show is being held in the Market Square to let people know what they are about and how to get involved.

Report from Community Hall. In process of solar panels and battery storage. This will hopefully make the community hall almost self sufficient and waiver the need to pass costs onto the public. The stage is undergoing some works with re-decoration to follow and the Youth Council have expressed an interest in developing the gardens around the centre. This will be discussed with the Committee at the next meeting and further meetings with the Youth members once decision is made.

Report from Crowle & Ealand Town Council.

### Clerks Report

Main Projects/Works/Events and Contracts Undertaken in the Past Year (in no particular order)

Office Relocation  
The Chapel Opening Ceremony  
Queens Platinum Jubilee  
Death of HRH Queen Elizabeth II  
Coronation of King Charles III  
Formation of Crowle & Ealand Youth Council  
Local Council Elections  
Playpark maintenance and Repairs  
Crowle Cemetery projects  
Community Payback Team Scheme  
Town Asset Review and Maintenance  
Mayors Function and Annual Awards Evening  
Annual Competitions; Best Kept Garden/Village/Scarecrow

Councillor Attendance. Please see attached spreadsheet for annual attendance.

Grass Cutting Agreement. 2023 began the cutting season with newly appointed contractor G Fillingham for a period of 3 years. The underspend for this period has been focussed on additional cuts; 13 verge cuts up from 9 per year and 5 public rights of way cuts, up from 3 per year.

The remaining underspend of contract money has been used to help with is being used to further improve public spaces.

Personnel. Staff annual appraisals were completed in Oct 2022 by the Personnel Chair and members of the committee. The annual review is scheduled for Jun 23.

Planning Applications. All planning applications and comments submitted by this council are available for public review on the North Lincolnshire Planning Portal [Planning Applications | North Lincolnshire Planning Portal \(northlincs.gov.uk\)](#)

Policies & Procedures. All Town Council policies are available on the Council website [Policies and Procedures – Crowle & Ealand Town Council \(crowleandelandcouncil.org\)](#)

## **RFO Report**

Please see attached report

### **004 Questions from members of the public**

Speed monitoring requested on Outgate Ealand at the S bend and to have the road markings redone.

The Ward Councillors wish to formally thank the Town Council, staff and volunteers for their continued work to support the community.

### **005 Next Annual Assembly**

The Annual Assembly 2024 will take place on Tues 21<sup>st</sup> May 24 at 7:20pm in Crowle Chapels

### **006 Meeting Closed**

The meeting was duly closed at 7:20pm

Signed:

PRINT:

Designation: Mayor of Crowle & Ealand Town Council

Date:

Appendix A:

### Councillor Attendance

Crowle & Ealand Town Councillor Meeting Attendance 2022/2023										
Date	Councillor Name									
	(P = Present A = Apologies X = Absent no Apologies N/A = Not Applicable to this mtg)									
	I Bint	M Bailey	I Mason	R Pender	J Ramsden	J Reed	P Simm	R Stewart	S Walshe	Comments
10 May 2022	A	P	A	P	P	P	P	A	P	
10 May 2022	A	P	A	P	P	P	P	A	P	
24 May 2022	N/A	P	N/A	P	P	P	N/A	P	N/A	Annual Assembly. Does not account for attendance statistics
14 June 2022	P	A	P	A	P	P	P	A	A	
12 July 2022	P	P	P	P	A	A	P	P	A	
09 August 2022	P	P	A	A	P	A	P	P	A	
27 September 2022	N/A	P	N/A	A	P	N/A	N/A	P	A	Personnel Committee
27 September 2022	A	P	A	A	P	P	P	P	A	
11 October 2022	P	P	A	A	P	P	P	P	P	Cllr R Pender resigned
08 November 2022	P	P	A		P	P	P	P	P	
13 December 2022	P	P	P		P	P	A	P	P	
10 January 2023	P	P	P		A	P	P	P	P	
14 February 2023	P	A	P		P	A	P	P	P	
14 March 2023	P	A	P		P	P	P	P	A	
11 April 2023	P	P	P		P	P	P	P	P	
Meetings applicable	13	14	13	9	14	13	13	14	14	
Meetings attended	10	11	7	5	12	10	12	11	8	
% of meetings attended	76.9	78.6	53.8	55.6	85.7	76.9	92.3	78.6	57.1	

## Appendix B:

### Income and Expenditure



## Crowle & Ealand Town Council Income & Expenditure

April 2022 - March 2023

Total		
<b>Income</b>		
<b>Cemetery Income</b>		
Burial Plot Fee		3,600.00
Cremated Remains Plot Fee		2,000.00
Grant of Exclusive Right of Burial Fee		540.00
Internment Fee		1,750.00
Monument Fee		800.00
<b>Total Cemetery Income</b>	<b>£</b>	<b>8,690.00</b>
<b>Gross Interest Received</b>		275.08
<b>NLC Grass Cutting Income</b>		36,122.00
<b>Precept</b>		65,000.00
<b>Precept Grant</b>		2,656.00
<b>Rental Income – Allotment</b>		1,500.00
<b>Rental Income - Cemetery House</b>		6,000.00
<b>Rental Income - Meadows Cottage</b>		5,400.00
<b>Sale of Market Trolley</b>		250.00
<b>Sale of Chapel Bench</b>		80.00
<b>Total Income</b>	<b>£</b>	<b>125,973.08</b>
<b>Gross Profit</b>	<b>£</b>	<b>125,973.08</b>
<b>Expenditure</b>		
<b>52-54 High Street - Council Tax</b>		6,818.26
<b>52-54 High Street - Office Rent</b>		3,000.00
<b>Additional Work/Ground Maintenance</b>		377.95
<b>Advertising - Regen News Contribution</b>		400.00
<b>Allotment Rent</b>		1,500.00
<b>Audit Fees</b>		1,632.00
<b>Bank Charges</b>		117.50
<b>Cemetery Expenses</b>		
<b>Cemetery /Chapels Expenses</b>		

Open Day		177.68		
Chapel Expenses		2,224.17		
Tree Work		244.00		
Spoil Soil Area		1,850.00		
Shed		416.66		
Cemetery Map		125.00		
CCTV		508.30		
<b>Total Cemetery/Chapels Maintenance</b>	<b>£</b>	<b>5,545.81</b>	<b>5545.81</b>	<b>£</b>
				-
<b>Cemetery Waste Disposal</b>		582.00		
<b>Cemetery Water Rates</b>		149.29		
<b>Chapels Electricity Charges</b>		951.71		
<b>Total Cemetery Expenses</b>	<b>£</b>	<b>7,228.81</b>	<b>7228.81</b>	<b>£</b>
				-
<b>Cemetery House Maintenance</b>		8,783.81		
<b>Ealand Park Rent</b>		20.00		
<b>Grass Cutting Expenses</b>				
Grasscutting Contractors		5,771.00		
Grasscutting NLC		7,865.00		
<b>Total Grass Cutting Expenses</b>	<b>£</b>	<b>13,636.00</b>		
<b>Gross Wages</b>		43,364.99		
Employer National Insurance Cont.		2,437.17		
Employer Pension Contributions		657.73		
Staff Mileage & WFH Allowance		741.95		
<b>Total Gross Wages</b>	<b>£</b>	<b>47,201.84</b>		
<b>Insurances</b>		3,445.35		
<b>Meadows Cottage Maintenance</b>		60.00		
<b>Office/General Administrative Expenses</b>				
Fridge		111.66		
Hire of Hall for Annual Meeting		66.00		
Cleaning		240.22		
Refreshments		33.17		
Computer Software		225.60		
Stationery, Printing & Postage		498.02		
Mayoral Chains		74.87		
Window Cleaner		150.00		
<b>Total Office/General Administrative Expenses</b>	<b>£</b>	<b>1,399.54</b>	<b>1399.54</b>	<b>£</b>
				-
<b>Park Repair/Annual Inspection</b>		7,862.88		
<b>Section 137 (Sundry Expenses)</b>				
Plaque		20.00		
Wreathes		155.00		
<b>Total Section 137 (Sundry Expenses)</b>	<b>£</b>	<b>175.00</b>		
<b>Skate Park Insurance &amp; Maintenance</b>		1,000.00		
<b>Subscriptions/Membership Fees</b>		1,774.27		
<b>Telephone &amp; Mobile Charges</b>		889.22		
<b>Training/Professional fees</b>				
Data Protection Fee		35.00		
Pat Testing		42.50		

Finance Summit		45.00		
FILCA course		120.00		
National Conference 2022		340.00		
RoSPA Course		1,010.44		
<b>Total Training/Professional fees</b>	<b>£</b>	<b>1,592.94</b>		
<b>Website Costs</b>		168.26		
<b>Total Expenses</b>	<b>£</b>	<b>109,083.63</b>		
<b>Net Operating Income</b>	<b>£</b>	<b>16,889.45</b>	16889.45	£
				-
<b>Other Expenses</b>				
<b>Annual Community Events</b>				
Scarecrow Competition		150.00		
Best Kept Garden Competition		75.00		
Best Kept Village Fee		40.00		
<b>Total Annual Community Events</b>	<b>£</b>	<b>265.00</b>		
<b>C &amp; E Town Council Large Grant Applications</b>				
St Oswalds Church Clock		210.00		
Crowle Bowls Club		1,000.00		
Crowle Agricultural Show		930.00		
Outcast Cricket Club		1,000.00		
Crowle Peatlands Railway		920.50		
Crowle & Ealand Lights Committee		1,000.00		
Crowle Boxing Club		1,000.00		
St Oswalds Church Clock		250.00		
<b>Total C &amp; E Town Council Large Grant Applications</b>	<b>£</b>	<b>6,310.50</b>		
<b>Mayoral Allowance</b>		500.00		
<b>Mayoral Event</b>		1,125.29		
<b>Royal Events</b>		1,886.37		
<b>Youth Council Chains</b>		230.00		
<b>Depreciation</b>		797.16		
	<b>£</b>	<b>11,114.32</b>	11114.32	£
				-
<b>Net Under / (Overspend)</b>	<b>£</b>	<b>5,775.13</b>	5775.13	£
				0.00