## **Bank Reconciliation**

## **Equals Card**

Statement Date: 31st October 2023

Date	Ref No	Ref No Card Payee			Details			Payr	nent	Receipts	
80/09/2023			Opening Ba	lance						£	168.40
3/10/2023	165	EVS	Microsoft		Microso	ft Office			22.56		
18/10/2023					Fire exit	signs			2.85		
								£	25.41	£	168.40
31/10/2023			Closing Bala	ance as pe	r cash book					£	142.99
Card lis	t										
Card list Search owners		ept All	Card status  Any	•	Card currency	☐ Include clos	sed cards with n	o balance Fitter	csv	)	
Card number	<u>Owi</u>	ner		Available	Balance	Pending	<u>Status</u>	Expiry	Department		<u>Currency</u>
5339*****2668	Kirs	ty Dunn		£41.01	£41.01	£0.00	Active	31-01-2024	Town Clerk		Sterling
	Julie	e Reed		£0.00	£0.00	£0.00	Active	31-01-2024	Foodbank		Sterling
5339*****8695											
5339******8695 5339*****7329	Emr	ma Von Sei	mbach	£117.72	£117.72	£0.00	Active	31-01-2024	Finance		Sterling

## **Reconciliation**

Aggregate totals

 Balance at 5th December 2023 as per Equals
 £
 158.73

 Add:
 £
 84.26

 Less:
 £
 100.00

 Balance at 31st October 2023 as per cash book
 £
 142.99

£0.00

£158.73