



Crowle & Ealand Town Council

The Chapels, Crowle Cemetery, Mill Road, Crowle, Scunthorpe
North Lincolnshire, DN17 4LN Telephone: 01724 710020
Email: clerk@crowleandelandcouncil.org

Minutes of the **Personnel Committee Meeting** of Crowle and Ealand Town Council (C&ETC) held at 5:30pm in The Chapels, Crowle Cemetery, Mill Road, Crowle, DN17 4LN on **Tuesday 12th December 2023**.

Present: Councillor (Cllr) Cllr M Bailey (Personnel Chairman), Cllr J Reed, Cllr J Ramsden

Officers Present: Kirsty Dunn, Town Clerk (TC), Emma Von Sembach, Responsible Finance Officer (RFO), George Edwards, Community Support Worker (CSW)

Members of the Public/Press: Nil

Public Forum: Nil

P/001/23 Vote to Exclude Press/Public

Vote to exclude Press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Proposed – Cllr M Bailey, second – Cllr J Reed and unanimously carried.

P/002/23 Apologies for Absence

Apologies and reasons for absence received and resolved for:

Cllr K Holgate, personal reasons

Cllr S Walshe, personal reasons

P/003/23 Declarations of Interest:

To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Nil

P/004/23 NJC Annual Pay Award

NJC Award was received, noted and actioned by the RFO.

P/005/23 Staff Annual Appraisals

Individual sessions to discuss staff annual appraisals were conducted. No issues were raised from any parties present, and the Annual Appraisal signed off for 2023.

The Personnel Committee meeting closed at 18.58pm.

Signature: DRAFT COPY PENDING SIGNATURE

Date:

Designation: Cllr M Bailey, Chair of Personnel Committee