



## Crowle & Ealand Town Council

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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council (C&ETC) held at 52-54 High Street, Crowle, DN17 4LB, 7:00pm, on **10<sup>th</sup> October 2023**.

**Councillors (Cllrs) Present:** Cllr R Stewart (Mayor), Cllr M Bailey (Deputy Mayor), Cllr K Holgate, Cllr J Ramsden, Cllr J Reed

**Officers Included:** Kirsty Dunn, Town Clerk (TC)

**Members of the Press/Public:** Three

**Public Forum:** Yes

### **Public Forum:**

Mr T Chapman discussed planning application PA/2023/1094. Regarding the CLC site which is a separate issue that is already passed. He explained that the application submitted is purely for storage of caravans, estimating the 1.5 acre plot can accommodate a maximum of 90 caravans.

### **F/077/23 Apologies for absence:**

Cllr I Bint, work reasons

Cllr I Mason, work commitments

Cllr P Simm, personal reasons

Cllr S Walshe, personal reasons

Emma Von Sembach, Responsible Finance Officer (RFO), personal reasons

**F/078/23 Declaration of Interest:** To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011):

Cllr M Bailey, Cllr J Ramsden & Cllr J Reed, Item 15, Occasional Market Consent at Community Hall – PPI

Cllr K Holgate, Item 15, planning application PA/2023/1094 – PI. Cllr Holgate left the room during discussion and decision.

Cllr J Reed, Item 8(2), Youth Council actions regarding the devolution of the Pocket parks, PPI.

### **F/079/23 Previous Minutes:**

Minutes from the meeting held on 12<sup>th</sup> September 2023 are resolved as a true record.

### **F/080/23 Planning Application PA/2023/1094**

This matter was moved to the head of main agenda business for discussion.

PA/2023/1094	Planning permission for the change of use of land from agricultural pasture to caravan storage site. AMENDED DOCUMENT - Design and Access Statement AMENDED <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1094">http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1094</a> No Observations
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### **F/081/23 Mayors Report**

Attended the Best Kept Village Presentation on Mon 2<sup>nd</sup> Oct to receive the award for Best Kept Small Town.

### **F/082/23 Clerks Report**

Communication received:

- Email from ERNLLCA dated 30<sup>th</sup> Aug 23 regarding the Power to the People Campaign. Noted as received.

### **F/083/23 Ward Report by Cllr Julie Reed**

Joint party proposal voted that it is not acceptable to close part of the hospital and refer to Grimsby. They have been given a further 6 weeks to answer the 8 unanswered questions presented.

The new community diagnostics center in Lindham Street is now open.

The Live Well event took place in the Market Hall and was a good success. It is felt that more advertisement is needed and the website is available for people to put forward things that are happening in the local area. The front board in the Market Hall also offers advertisement.

Bus 97 route across the Isle needs support for fear of losing the service.

Ward Cllrs met with Highways to discuss:

- Wharf Rd, Crowle Station end to be a 20mph zone around the nursery area.
- 20 mph through High Street.
- Potts Lane speed restrictions to reduce dangerous driving.
- Crossing at 7 Lakes to access Ealand.
- Residential concern regarding the mini roundabout at Crowle; crossing over the roundabout, going the wrong way around. Police will initiate the SNAP campaign and will use dashcam footage to prosecute offenders. Public are encouraged to report any illegal driving.
- Following on from the public request to divert the Ealand bus. So far, not possible, however new signage has been ordered and will be put in situ as soon as able. Another suggestion is to review the speed limit to reduce to 20mph, this was fully supported by the councillors present and requested that the Ward Cllr take back to Highways for review.
- Bollards along the A161 towards Hirst Priory will be removed and replaced with curb edging.
- Next week is the liaison between Highways regarding the project updates for Godnow Rd.

Questions put to the Ward Cllr:

- Crowle Gyratory safety. A review of markings and signage will be requested.
- Residential issue regarding parking on Eastoft Road triangle which causes issues for bus turning.

### **F/084/23 Feedback from External Groups**

Crowle Cinema now runs films every third Thu evening of the month. Details are available on the FB page. Peatland Railway have released a list of their events including the Halloween activities.

### **F/085/23 Action Plan Update**

Item 2: Youth Council. Please refer to Youth Council Minutes for further information.

Item 3: Health and Safety: One minor staff incident reported and recorded in the office log, no onward action. No training and general issue updates.

Item 4: CPT continue with rolling works throughout Crowle & Ealand. Commendation to the team for the work carried out at Jubilee Gardens. Put to CPT to plant the flower bed that has now been exposed.

Suggested that the £75 award from the CPRE Best Kept Village be used to fund the bulbs was unanimously approved.

Item 5: Playground Report.

- TITAN end caps on order
- Manor Park MUGA welding date TBC
- Ealand MUGA and sand matting quotes pending

The boundary line at Manor Park to be discussed for repair and reinforcement. TC to liaise with Crowle Primary to confirm agreement before approaching ONGO regarding planting the open area where breach occurs. The humps at Manor Park to be discussed. TC to get quotes

#### Item 6: 50<sup>th</sup> Anniversary Commemorative

- Roll of honour boards confirmed as 1 x 1800 board for Mayors and 1 x 600 board for Youth Council with no requirement for a Consort board. Quotes received:  
Greenbarnes: straight topped boards - £2767.55, gable topped boards - £3065.27  
Creative: gable topped boards: £2065.72
- Chains repairs completed. TO be collected Wed 11<sup>th</sup> Oct. Fattorini's engraving at £124.58 previously resolved will take place between Dec – Feb when no civic events are taking place.

Item 7: Remembrance Services. In hand, Confirm Cllr Bint as Parade Marshal. TC to look into a PA system for council events.

#### **F/086/23 Finance Reports & Updates**

The following finances were received and decided as stated:

- a. Financial report – RESOLVED
- b. Bank reconciliation including equals card – RESOLVED
- c. Accounts for payments – RESOLVED
- d. Budgets v actuals (running/monthly/annual) – RESOLVED
- e. To receive and approve the External Audit Report. Defer until next meeting.
- f. To receive and resolve grant application for Crowle Lights for £1000 – RESOLVED

The council firstly reviewed the granting procedures to ensure compliance with the councils granting policy.

The aim is support the community but due diligence procedures are not followed to confirm that the funding is used for the purpose it was granted for. A further review is to be conducted to incorporate validation, grant claim forms to include receipts and exceptional circumstances.

- g. To receive and resolve grant application for Outcast Cricket Club for £855 – RESOLVED

#### **F/087/23 Policies for Review and Adoption**

To discuss and resolve the following policies for adoption:

- a. Complaints Policy
- b. Freedom of Information Policy
- c. Grievance Policy
- d. Health & Safety Policy
- e. Standing Orders

Town Clerk to produce new files in ring binders for all members.

#### **F/088/23 Pigeon Culling**

Defer to next meeting.

#### **F/089/23 Council Office & Chapel Matters**

To receive and resolve:

- a. The office and chapel heating tender quotes. Defer and reinvestigate chandelier mounted option.
- b. To review and resolve office storage and drinking water matters. RESOLVED for tender to be released.
- c. To ratify emergency call alarm out and repair of £65. RESOLVED
- d. To resolve purchase of a 15.5ft multi way ladder at a cost of £103.46. RESOLVED

#### **F/090/23 Green Space Maintenance Tender**

To review and resolve the draft tender document for public release.

Council accept the offer of dummy run by an unknown contractor to allow them to sufficiently quote for the tender when released. This will not be taken into consideration when quotes are presented to the

council. 4 for, 1 against.

### **F/091/23 Landlords Inspections**

To be discussed in S12a at the end of the meeting due to the confidential nature of the item.

### **F/092/23 Planning Applications**

PA/2023/1519	<p>Planning permission to erect one pair of semi-detached houses, Workshop, Justice Hall Lane, Crowle, Scunthorpe, DN17 4NF</p> <p><a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1519">http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1519</a></p> <p>Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations.</p>
PA/2022/2017	<p>Planning permission for change of use of Grade II listed dovecote/stables and carriage house to residential (Use Class C3) and the erection of a single-storey rear extension together with necessary ancillary works.</p> <p>Amended and/or additional information has been submitted in connection with this application; Proposed Floor Plans and Proposed Elevations B C &amp; D</p> <p><a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/2017">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/2017</a></p> <p>This council objects to this application. Quoting the original application; "1.0 Condition 3. Prior to the occupation of the dwelling marked as Plot 2 (amended to Plot 1) on the site plan (dwg 4 of 4 dated 27.04.20) all works recommended within the Structural Survey (Capstone, October 2017) to the Stable (and Dovecote) and Carriage House, as well as all of the works within their curtilage, shall be completed. The applicant must evidence these works through both written documentation and photomontage, and this is to be agreed in writing with the local planning authority".</p> <p>Failure to carry out these works is a breach of the conditions stipulated in the original application. Referring to the comments submitted to NLC Planning Department by Alison Williams, Historic Environment Record dated 23 Dec 2022 "The change of use and proposed alterations would result in a high level of harm to the significance of two these listed buildings, notably the architectural, historic and archaeological interest of these non-domestic buildings". The full objection should be referred to in detail as it states numerous planning considerations that affect this application.</p> <p>Additionally, the Dovecote is unique in the fact that the nesting boxes are built into the fabric of the building into all internal walls. The loss of these 18<sup>th</sup> Century buildings will have a detrimental, negative and irreversible impact on the heritage of the Hamlet of Tetley.</p>
PA/2023/1559	<p>Application to vary condition 3 of PA/2019/930 dated 23/10/2020 to read "Prior to the occupation of the dwelling marked as plot 1.", land south of Tetley House, Tetley, Crowle, Scunthorpe, DN17 4HY</p> <p><a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1559">http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1559</a></p> <p>This council objects to this application. Quoting the original application; "1.0 Condition 3. Prior to the occupation of the dwelling marked as Plot 2 (amended to Plot 1) on the site plan (dwg 4 of 4 dated 27.04.20) all works recommended within the Structural Survey (Capstone, October 2017) to the Stable (and Dovecote) and Carriage House, as well as all of the works within their curtilage, shall be completed. The applicant must evidence these works through both written documentation and photomontage, and this is to be agreed in writing with the local planning authority".</p> <p>Failure to carry out these works is a breach of the conditions stipulated in the original application. Referring to the comments submitted to NLC Planning Department by Alison Williams, Historic Environment Record dated 23 Dec 2022 "The change of use and proposed alterations would result in a high level of harm to the significance of two these</p>

	<p>listed buildings, notably the architectural, historic and archaeological interest of these non-domestic buildings". The full objection should be referred to in detail as it states numerous planning considerations that affect this application.</p> <p>Additionally, the Dovecote is unique in the fact that the nesting boxes are built into the fabric of the building into all internal walls. The loss of these 18<sup>th</sup> Century buildings will have a detrimental, negative and irreversible impact on the heritage of the Hamlet of Tetley.</p>
PA/2023/1575	<p>Notification of intention to crown lift three/four sycamore trees within Crowle's conservation area, 4 Market Place, Crowle, DN17 4LA</p> <p><a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1575">http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1575</a></p> <p>No observations. TC to notify planning office that the Christmas Lights will be erected early Nov for the Town Lights Switch on 25<sup>th</sup> Nov 23.</p>
	<p><b>Tween Bridge Solar Farm – First Stage Consultation</b></p> <p>Please refer to the consultation documentation at <a href="http://www.tweenbridgesolar.co.uk">www.tweenbridgesolar.co.uk</a> for application details</p> <p>Council to attend the consultation on the 17<sup>th</sup> Oct in the Market Hall and bring comments back to the Nov meeting.</p> <p>C&amp;ETC should also request NLC to comment on the Town Council's behalf.</p>
	<p><b>Occasional Markets Consent Application</b></p> <p>Crowle Community Hall, Woodlands Avenue, Crowle, DN17 4LL</p> <p>Date(s): 25 November 2023</p>
<b>Applications Granted / Refused</b>	
PA/2023/770	<p>Planning permission to erect extension to dwelling. at 260 Wharf Road, Ealand, DN17 4JN</p> <p><a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/770">http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/770</a></p> <p>Application GRANTED</p>
PA/2023/1287	<p>Planning permission for roof alterations at 16 The Paddocks, Crowle, SCUNTHORPE DN17 4HB</p> <p><a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1287">http://www.planning.northlincs.gov.uk/plan?ref=PA/2023/1287</a></p> <p>Application GRANTED</p>

### **F/093/23 Future Agenda Items**

Pigeon Culling

Review of Grant Process

### **Schedule 12a Section**

Press and public excluded due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

### **F/094/23 Clerks Report – Staff Matters**

Discussed staff annual leave.

Meeting closed at 2100hrs.

Meeting extension approved; meeting reopened at 2100hrs

### **F/095/23 Mayors Report – Regen Matters**

Council discussed Regen financial matters relating to the Towns flower baskets and planters.

Council resolved an offer to adopt the two council owned assets, Crowle and Ealand War Memorials for planting and a one-off exceptional grant of £1000 to offset the cost of 2024 planting paid to the provider of the planting.

**F/096/23 Landlords Inspection**

The landlords' inspections of Cemetery House and Meadows Cottage was carried out and the tender was resolved for release.

Both properties are up to date for alarms, electrical, gas and chimney sweep inspections.

A rent review took place with a view to renewing the tenancy agreement with a 5% increase, effective from January but will include hedge maintenance for the following year. This will be reviewed annually. Landlord's inspections will increase from 1 per year to biannual.

**Meeting Closed: 21:34 hours**

**Signature: Original signed copy on file**

**Designation: Mayor C&ETC**

**Date: 14<sup>th</sup> November 2023**