



Crowle & Ealand Town Council

52-54 High Street, Crowle, Scunthorpe, North Lincolnshire,
DN174LB. Email: clerk@crowleandelandcouncil.org

Minutes of the **Personnel Committee Meeting** of Crowle and Ealand Town Council (C&ETC) held at 6:00pm in the Council Meeting Room, 52-54 High Street, Crowle on Tuesday 27th September 2022.

Present: Councillor (Cllr) Cllr R Stewart (Personnel Chairman), Cllr M Bailey, Cllr J Ramsden,
Officers Present: Kirsty Dunn, Town Clerk (TC), Emma Von Sembach, Responsible Finance Officer (RFO), George Edwards, Community Support Worker (CSW)
Members of the Public/Press: Nil
Public Forum: Nil

P/001/22 Vote to Exclude Press/Public

Vote to exclude Press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.
Proposed – Cllr R Stewart, second – Cllr M Bailey and unanimously carried.

P/002/22 Apologies for Absence

Apologies and reasons for absence received and resolved for:
Cllr S Walshe, personal reasons

P/003/22 Declarations of Interest:

To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).
Nil

P/004/22 CSW Cover

The TC has agreed cover the scheduled absences for the CSW. Cllr R Stewart will cover the evening when TC is unable.

P/005/22 NJC Annual Pay Award

NJC have not decided the award as yet. A suggested interim increase of £1 per hour was suggested as per SLCC guidance and will be put forward to full council.

P/006/22 Staff Annual Appraisals

Individual sessions to discuss staff annual appraisals were conducted. No issues were raised from any parties present and the Annually Appraisal signed off for 2022.

The Personnel Committee meeting closed at 18.59pm.

Signature: Original signed copy on file.

Date: 27th September 2022

Name/Designation: Cllr R Stewart, Chair of Personnel Committee