



## Crowle & Ealand Town Council

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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council (C&ETC) held at 52-54 High Street, Crowle, DN17 4LR, 7:00pm, on **14<sup>th</sup> June 2022**.

**Councillors (Cllrs) Present:** Cllr J Reed (Mayor), Cllr I Bint, Cllr I Mason, Cllr J Ramsden,  
**Officers Included:** Kirsty Dunn, Town Clerk (TC), Emma Von Sembach, Responsible Finance Officer (RFO)  
**Members of the Press/Public:** Four  
**Public Forum:** No

### **F/015/22 Apologies for absence:**

Cllr R Stewart (Deputy Mayor), personal reasons  
Cllr M Bailey, personal reasons  
Cllr R Pender, personal reasons  
Cllr S Walshe, personal reasons

**F/016/22 Declaration of Interest:** To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011):

Cllr I Bint – PI Item 12  
Cllr J Reed – PPI Item 11

### **F/017/22 Previous Minutes:**

Previous minutes from the previous meetings; annual and full council, held on 10<sup>th</sup> May 2022 resolved as true records.

### **F/018/22 Mayors Report**

Mayor has recently visited all local schools, delivering the Queen's Jubilee gifts, which were received with much thanks and to discuss the Youth Council. Some applications have since been received.

Thanks to Jack Bower, Cllrs Bailey, Bint, and Walshe for their help throughout the Community Day on Thu and to Cllr Ramsden and Stewart for Sat night. Public enjoyed and lots of positive responses received.

The Library had good attendance and worked hard to assist the council. TC to write a letter of thanks to library, St Oswald's Church and Crowle Crafters for wonderful support and assistant.

Tyto Law received the Best Shop Display for complete effort, with Regen and Sadies receiving highly commended for effort.

Mrs & Mrs Turner received the Best House Display for the fantastic giant crown display.

3<sup>rd</sup> July Cllr Stewart will attend a civic function in place of the Mayor.

Youth elections are the next item on the calendar.

### **F/019/22 Clerks Report**

Manor Park anti-social/littering/foul language issues raised. TC to arrange a Community Police Team and schools meeting to discuss issues with children. Manor Park closure time will now be adjusted to 8:00pm.

### **F/020/22 Ward Report by Cllr Julie Reed**

Isle Coaches have retired and routes picked up by Hornby's and Stagecoach. Just Go are still in service. Rail bus replacement remains in place until Dec.

Free swimming sessions will be available as normal throughout the summer holidays and the bus service for this will be £1 per child to allow accessibility for all areas/children.

The Summer Fuelled programme will be running as normal. Applicants can apply via the website or get in touch with Cllr J Reed.

The containers and domed building at Double Rivers has been reported to planning as response to residents' requests.

Brunyee Lane/Potts Lane rubble dumped by contractors has been reported.

Ward Cllrs have met with Riverside services regarding the level on service at local medical centers and are awaiting a response to the situation.

The waterboard meeting was attended by Cllrs Reed and Bint on 14 Jun 22. Disappointment was expressed and noted in relation to the raised drain which has not been actioned on time and will now delay the project by at least 6 months.

### **F/021/22 Feedback from External Groups**

Regen: Confirmed the meeting room for their annual meeting on 11<sup>th</sup> July.

The front door is currently proposed as a roller shutter door in Heritage Green. Cllrs voting to accept the proposal and to submit the planning application for this request on behalf of the Regen.

Peatlands Railway: The craft open weekend was a good success. Next month will be a VW Beetle event.

### **F/022/22 Action Plan Update**

Item 2 – Park Update. Approval granted for the following repairs purchases:

Replacement zip wire trolley £170

Chains x 3 meters and chain covers £67

Button seats x 5 £290

Anti-slip grip tape x 2 £19.58

Angle Grinder for the Community Support Worker (CSW) £59.99

Total Costs £606.57

Item 4 – Chapel Restoration complete and signed off following councillors inspection. TC to source flooring options for council review. RFO to confirm utilities and services costs for staff to move into the new office. Bring to the next meeting full costs of running the two locations until end of contract.

Item 5 – Memorial Wall. Public demand not present. Remove project from list and file for future if requested.

Item 6 – Youth Council applications received from both primaries. Nothing yet received from Secondary or Colleges as yet, although chased by TC.

Item 7 – Chased contractors ref Ealand Park Refurb works. Works to be completed within 2 weeks. TC to email contractor for quote for accessible roundabout and source additional quotes.

Item 8 – Chapel bins and storage. TTC to obtain costings for footings and shed storage.

Item 9 – Cemetery House Repairs. Gates and fence panel completed. CSW authorised to paint to match

in with existing panels. Remaining works scheduled for end of July/beginning of August.

Item 10 – Queens Platinum Jubilee. Completed and remove.

Item 11 – Annual meeting. Completed and remove.

### **F/023/22 Finance Reports & Updates**

Received and resolved the following:

- a. To receive and resolve the financial report
- b. To receive and resolve budgets Vs actuals – Monthly/Running total/Annual
- c. To receive and resolve the bank reconciliation
- d. To receive and resolve the accounts for payments
- e. To receive and resolve the Internal Audit Report. The council strongly refute the Internal Auditors comment on failure of proper accounting procedures. This comment relates to the implementation of an Investment Strategy for funds exceeding £100k. At the time, this council had reserve funds earmarked to complete a already procured project to refurbish Crowle Chapels which would reduce the funds under the required within a few months. The council wish write to the Internal Auditor to express this dissatisfaction of this comment, for a return letter of explanation and to also include a letter of explanation to accompany the AGAR and for public inspection. With this taken into account, council resolve to approve the Internal Audit Report.

### **F/024/22 Annual Governance and Accountability Return (AGAR) 2022-2023**

The AGAR for 2021/2022 is approved and resolved and the Electors' Rights Notice Dates (public right to inspect the accounts) as Fri 17<sup>th</sup> June – Thu 28<sup>th</sup> Jul 22 is confirmed for public release on the website and public noticeboards.

### **F/025/22 Transfer of Grass-Cutting**

It was resolved to accept the NLC proposal to extend the arrangement by three years, to end March 2026. The existing terms and conditions will continue and a 3% increase in the grant sum will apply for this period and to resolve the tender release for the full contract as previously released (taking into account any amendments to areas to be cut).

It was resolved to devolution to the Town Clerk in conjunction with email communication with elected members, the power to initiate additional verge or PROW cuts if needed within Crowle & Ealand.

### **F/026/22 Co-Option of Councillor Vacancy**

Eligible candidates:

Mr Mike Dyson

Mrs Pam Simm

Ms Sheridan Morris

Unanimous voting awarded Mrs Pam Simm.

### **F/027/22 Assistant Community Support Worker**

This role is to be appointed to an agency.

### **F/028/22 Cemetery Opening Hours**

Council resolved to leave the cemetery open on a trial basis with a proviso that any issues raised will be immediately brought back to council for further discussion and revision if required.

### **F/029/22 Policies for Review/Adoption**

The following policies were approved:

- Financial Regulations
- Investment Strategy

### **F/030/22 Planning Applications**

PA/2022/791	<p>Planning permission to erect a single-storey rear extension, Don House, Newbigg, Crowle, DN17 4EZ  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/791">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/791</a>          Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.</p>
PA/2022/821	<p>Planning permission to erect a holiday lodge, Marshgate Farm, Marsh Road, Crowle, DN17 4EU  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/821">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/821</a>          Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.</p>
PA/2022/92	<p>Planning permission to erect 20 dwellings - AMENDED DESCRIPTION:          Changes to layout and house types and reduction of 2 dwellings on the site (total scheme is 18 affordable dwellings). AMENDED PLANS, Garages, Maple Avenue, Crowle  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/92">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/92</a>          The previous comment submitted on this application remains valid and is strongly reiterated.</p>
PA/2022/1056	<p>Application to determine if prior approval is required for two proposed fertiliser storage tanks, Ealand Grange Farm, South Cross Moors Road, Crowle, DN17 4DG  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1056">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1056</a>          Your views are requested upon the above proposal. It is NOT a planning application, as the applicant already has the right to carry out the development, but there is a requirement to notify the council in case there is a need to approve any details.          No observations.</p>
PA/2022/826	<p>Planning permission to remove conditions 3 and 4 on planning permission PA/2017/302, Cattery, Field Road, Crowle, DN17 4HP  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2017/826">http://www.planning.northlincs.gov.uk/plan?ref=PA/2017/826</a>          Using devolved powers under LGA s101(a), this council submitted the following comment: Ensuring that, where necessary, the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.</p>
PA/2022/971	<p>Planning permission to erect a detached dwelling with a detached garage, Land Between 15 And 17, Wyvern Close, Crowle  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/971">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/971</a>          Using devolved powers under LGA s101(a), this council submitted the following comment: Ensuring that, where necessary, the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.</p>
PA/2022/935	<p>Planning permission to raise height of roof to create loft conversion &amp; erect side dormer window,          46 Godnow Road, Crowle, Scunthorpe, DN14 4EA  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/935">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/935</a>          Using devolved powers under LGA s101(a), this council submitted the following comment: Ensuring that, where necessary, the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.</p>
PA/2021/2061	<p>Planning permission to remove condition 13 of PA/2019/930 relating to ecology and biodiversity, land south of Tetley House, Tetley, Crowle, DN17 4HY  <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/2061">http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/2061</a>          The application detailed above was considered by the Planning Committee at its meeting on 08/06/2022</p>
PA/2022/308	<p>Planning permission to vary condition 1 of PA/2017/233 namely to change brick type at</p>

	Seven Lakes Industrial Estate, Access Road to Leisure Complex and Industrial Site, Ealand, DN17 4JS <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/308">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/308</a> Application GRANTED
PA/2021/1891	Planning permission to erect a new detached house and garage at Islay View, 236 Wharf Road, Ealand, DN17 4JN <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1891">http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1891</a> Application GRANTED
PA/2021/2290	Planning permission to erect ice cream sales cabin at Long Acre Nursery, Godnow Road, Crowle, DN17 4E <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/2290">http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/2290</a> Application GRANTED
PA/2018/1350	Planning permission to vary planning permission PA/2015/1317 namely to change the car park surface from permeable paving to tarmac and to extend hours for external lighting for the safety of employees entering and leaving the site <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2018/1350">http://www.planning.northlincs.gov.uk/plan?ref=PA/2018/1350</a> Application GRANTED
PA/2022/479	Planning permission to erect a workshop/garage to rear of garden following demolition of existing garage at 58 Eastoft Road, Crowle, DN17 4LR <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/479">http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/479</a> Application GRANTED

### **F/031/22 Future Agenda Items**

Speed watch  
Regen watering  
Chains of Office

**Meeting Closed 20:34 hours**

**Signature: DRAFT copy pending approval**

**Designation: Cllr J REED, Mayor C&ETC**

**Date: 12<sup>th</sup> July 2022**