



Crowle & Ealand Town Council

52-54 High Street, Crowle, Scunthorpe, North Lincolnshire,
DN174LB. Email: clerk@crowleandelandcouncil.org

Minutes of the **Council Personnel Committee Meeting** of Crowle and Ealand Town Council (C&ETC) held at 6:00pm in the Council Meeting Room, 52-54 High Street, Crowle on Tuesday 12th April 2022.

Present: Councillor (Cllr) Cllr R Stewart (Acting Personnel Chairman), Cllr M Bailey, Cllr J Ramsden, Cllr S Walshe

Officers Present: Emma Von Sembach, Responsible Finance Officer (RFO), George Edwards, Community Support Worker (CSW)

Members of the Public/Press: Nil

Public Forum: Nil

P/014/22 Vote to Exclude Press/Public

Vote to exclude Press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Proposed – Cllr R Stewart, second – Cllr M Bailey and unanimously carried.

P/015/22 Apologies for Absence

Apologies and reasons for absence received and resolved for:

Cllr J Reed (Personnel Chairman), personal reasons

Kirsty Dunn, Town Clerk (TC)

P/016/22 Declarations of Interest:

To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Nil

P/017/22 NJC Annual Pay Increase Pay Scale Award

It is formally noted the NJC pay increase and award of one-point salary increase as per Terms of Contract for completion of a recognised and pre-authorized career course; TC on completion of CiLCA were received and actioned as per staff contracts.

P/018/22 Community Support Worker (CSW) Absence Cover

It was considered that if Devolved powers are granted we may need to employ an extra person, a condition of their employment could be covering George. Cllr R Stewart is happy to cover George at present but feels we need someone else to cover, worst case scenario Manor Park may need to be kept locked. A review of Manor Park opening times to be brought to a main meeting agenda.

George will speak with a local resident to see if they are prepared to cover the cemetery opening/closing.

P/019/22 Staff Annual Appraisals

Individual sessions to discuss staff annual appraisals were not conducted due to cllrs wanting clear objectives presented from each member of staff. To be brought back to a future meeting.

The Personnel Committee meeting closed at 18.47pm.

Signature: DRAFT COPY PENDING SIGNATURE

Date: 10th May 2022

Name/Designation: Cllr R Stewart, Acting Chair of Personnel Committee