



Crowle & Ealand Town Council

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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council (C&ETC) held at 52-54 High Street, Crowle, DN17 4LR, 7:00pm, on **11th October 2022**.

Councillors (Cllrs) Present: Cllr J Reed (Mayor), Cllr R Stewart (Deputy Mayor), Cllr M Bailey, Cllr I Bint, Cllr J Ramsden, Cllr P Simm, Cllr S Walshe

Officers Included: Kirsty Dunn, Town Clerk (TC), Emma Von Sembach, Responsible Finance Officer (RFO)

Members of the Press/Public: Nil

Public Forum: Nil

F/090/22 Apologies for absence:

Cllr I Mason, work commitments

Cllr R Pender, personal reasons

F/091/22 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011) – all personnel left the room for decision on the items listed:

Cllr M Bailey, PPI Item 9f

Cllr J Reed, PPI Item 9e & f and Item PA/2022/788

Emma Von Sembach, PPI Item 9f

F/092/22 Previous Minutes:

Minutes from the meeting held on 27th September 22 resolved as a true record with the following amendments:

Cllr I Bint to be added to apologies for work commitments.

Speed sign 30mph to be amended to "South Side" not North Side" of Ealand Outgate.

F/093/22 Mayors Report

Invitation extended to council for the to attend the Community Hall 50th celebration evening. Cllr R Stewart will attend in the capacity of Town Mayor.

CPRE awards evening attended – Cllr J Reed received the Highly Commended Award on behalf of the Council and the Pride of Crowle & Ealand Group for their litter picking activities.

Upcoming events: NLC Civic Service will be attended on Sun 23rd Oct and Sat 15th Oct at St Norbert's Church to celebrate the 100th Mass.

The first Youth Council was held this evening and feedback will feed back via a standing item on the agenda.

F/094/22 Clerks Report

Rotary Club Crocus Planting. It was approved that the Youth Council will be given the task to decided where the bulbs will be planted.

F/095/22 Ward Report by Cllr Julie Reed

Highways Review. Meeting at 7 Lakes site took place to discuss the speed limit along the A161 to reduce the speed to 40mph. This was agreed and will be duly advertised prior to implementation.

A refuge at 7 Lakes was discussed. The council has been requested to provide advice to location of the refuge. A proposal to divert pedestrian/cycle footfall to the opposite side and install a new footpath, an annotated map will be sent to Highways for review.

Gyratory reporting is not being sent to NLC. TC to keep promoting the NLC accident/near miss reporting system.

A scheme to make the Isle of Axholme an area of outstanding natural beauty (AONB) is in the pipeline.

F/096/22 Feedback from External Groups

Allotments: Representatives will be liaising with the Allotments Society to cover any issues/problems and discuss a potential Youth Council plot which would be funded by the Council.

F/097/22 Action Plan Update

Item 2 – Pending police visit.

Item 3 – Site visit to be arranged.

Item 4 – Ealand Park Roundabout. Still chasing.

Item 5 – Chapel hire pending RFO confirming VAT details.

Item 6 – Memorial Bench. Nil response from Regen. TC chasing

Item 7 – Remembrance Services. Everything in hand.

Item 8 – Youth Council. Very enthusiastic and keen to get involved, raise money etc. An allocation in the Precept has been asked to be considered. The minutes are available for public review and will be uploaded onto the website. A Youth Council Facebook Page to be created and advertise their issues – including No Balls Games in the Market Place.

F/098/22 Finance Reports & Updates

Received and **RESOLVED** the following:

- a. To receive and resolve the financial report
- b. To receive and resolve the bank reconciliation including the equal's card
- c. To receive and resolve the accounts for payments
- d. To receive and resolve budgets Vs actuals – Monthly/Running total/Annual
- e. To receive and resolve the £300 grant application for Ruby Took, Crowle Boxing Club to take part in a boxing event in Ireland
- f. To receive and resolve the £1000 grant application for the Peatlands Railway
- g. To receive and resolve the Interim Audit Report 2022/2023

F/099/22 Policies for Review and Adoption

The following policies were reviewed, adopted or to be brought back to a future meeting as stated:

Complaints Policy – **RESOLVED** for adoption following the following amendments;

Page 1 under Code of Practice - delete 'put the complaint in writing', insert 'communicate the issue'

Page to paragraph 3 – delete 'Where' in all cases, replace with 'When'

Emergency Plan – defer to Dec

Freedom of Information – **RESOLVED** for adoption following the following amendments;

Page 2, paragraph 3 – delete 'us', insert 'the Council'

Grievance Policy – **RESOLVED** for adoption following the following amendments;

TC to check and if necessary, amend the ACaS acronym. TC confirms it should read Acas.

Health and Safety – Risk assessment on the new premises to be carried out. TC to request.

Media – amalgamate with the Social Media policy and bring back to Dec meeting.

Social Media – amalgamate with Media policy bring back to Dec meeting.

Standing Orders – RESOLVED for adoption with no amendments

F/100/22 SLCC National Conference

The council staff were approved to attend the SLCC National Conference at Jury's Hotel, Leicestershire on Thu 3rd November 2022 at a cost of £250. Item **RESOLVED**.

F/101/22 Town Grass Cutting Contract Tender

Council received blind quotes as follows:

Contractor 1: PROWs £1185 x 3 / Verges £20,025 x 9. Total per year = £21,210

Contractor 2: PROWs £1500 x 3 / Verges £15,300 x 9. Total per year = £16,800

After debating costs, references and locality to Crowle & Ealand, the Council unanimously voted to offer the contract to Contractor 2 with the following amendments:

PROWs to be cut five times per year

Verges to be cut 13 times per year

F/102/22 Planning Applications

PA/2022/788	Planning permission for the installation of a floodlighting system consisting of 6no 15m base hinged masts and 12no 1.5kW LED floodlights, to meet the required specification and ground grading requirements of the FA, Windsor Park Sports Ground, Godnow Road, Crowle http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/788 No observations
PA/2022/1665	Planning permission for proposed 1 no. bungalow, 22 Croftholme, Brewery Road, Crowle, DN17 4LT http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1665 Object on the grounds of dangerous access and egress for a shared driveway
PA/2022/1614	Planning permission to erect two-storey extension & erection of replacement outbuilding, including demolition of existing outbuilding, 49 North Street, Crowle, DN17 4NE http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1614 Ensuring the implementation of adequate sewage and drainage, this council has no further observations.
PA/2022/1701	Planning permission for an extension to front of garage and conversion of existing garage, 47 Storrihs, Mill Road, Crowle, DN17 4LW http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1701 Ensuring the implementation of adequate sewage and drainage, this council has no further observations
PA/2022/1008	Planning permission for the demolition of existing post office, construction of replacement post office to the rear of the site and erection of a new dwelling in place of the post office, 23A, New Trent Terrace, New Trent Street, Ealand, DN17 4JJ http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1008 Ensuring the implementation of adequate sewage and drainage, this council has no further observations
PA/2022/1261	Planning application for the installation of security shutters on the outside of the building to cover existing doors at Crowle Community Hub, 52-54 High Street, Crowle, DN17 4LB http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1261

	Application GRANTED
PA/2022/647	Planning permission to erect five houses and two bungalows with associated garages and parking at Land off Eastoft Road, Crowle, DN17 4LP http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/647 Application REFUSED

F/103/22 Future Agenda Items for December Meeting

Allotments

20mph zone for the High Street

Deferred Policies

Meeting Closed 20:55 hours

Signature: Original Signed Copy On File

Date: 8th November 2022

Designation: Cllr J Reed, Mayor C&ETC