



Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,
DN17 4LA. Email: clerk@crowleandelandcouncil.org

Minutes of the **Market Committee Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub, Crowle on **04 January 2018**.

Present : Cllr D Middleton, Cllr E Dinsdale, Cllr H Osborne, Cllr Bailey, Cllr Rayment, Cllr Arrand (arrived 18.33)

Officers Present : Julie Barker (Clerk)

Members of the Public : G Thompson, C Mason, M Parkinson, T Hindley, A Hindley, J Bower

Press Present : None

Public Forum : None

The Town Market Committee Meeting began at 6.30pm

01/18 Apologies for Absence

Apologies were received from Cllr J Ramsden

02/18 Entertainment for 2018 Markets

- a. To use the PA system supplied by Cllr Middleton for the January and February markets
- b. G Edwards to put the gazebo up to house the PA System
- c. Recommendation made that a gospel choir be invited to the December market
- d. Suggestion that a birds of prey organisation/owl sanctuary be invited to the market
- e. To have an Easter craft making/colouring competition

03/18 Broken Stall

J Bower confirmed that Regen will be advised regarding the broken stall and it will be mended by the February market.

04/18 Risk Assessment for use of the Market Hall

Cllr Dinsdale to complete the risk assessment form when the Market Hall is being used.

05/18 Fire Risk Assessment for stall holders

A fire risk form was given to those market traders present, and G Edwards to ensure all market traders have a copy of the assessment which is completed and a copy kept on each stall.

06/18 Items arising for future markets

- a. A british cheese stall to be invited. C Mason to give the Clerk the contact details.
- b. Suggestion to co-ordinate singing round the Christmas tree and also have stalls in the market square
- c. A pack to be issued to every market stall holders with the following points
 - i. Form to state deposit is non-refundable/non-transferrable
 - ii. Terms and conditions of market traders
 - iii. Market traders must display a copy of their insurance and fire risk assessment

- d. A complaint has been received from Sadie's coffee shop regarding the market selling coffee from the hall. Cllr Middleton to speak to Sadie
- e. Councillor's to be trained for fire evacuation at a future council meeting so when they are in attendance at the council surgery, they can be responsible for advising stall holders
- f. The council to produce a leaflet advertising the market. J Bower to forward a copy of the previous leaflet to the Clerk
- g. Clerk to contact the Highways department at NLC confirming the necessity of a licence to display banners around the Crowle area as the Licensing department has advised the Clerk that a licence isn't necessary
- h. Council to contact local companies to request sponsorship of banners
- i. C Mason and G Thompson offered to make cakes for the January market coffee shop

The next Market Committee Meeting to be held on Thursday 01 March 2018 at 7.00pm

The Market Committee Meeting closed at 7.20pm

Signature: Original signed copy on file.

Date: