



Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,
DN17 4LA. Email: clerk@crowleanddealandcouncil.org

Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub, Crowle on **06 February 2018**.

Present : Cllr D.Middleton, Mayor (Chair), Cllr S Dinsdale (Deputy), Cllr N Arrand, Cllr E Dinsdale, Cllr I Mason, Cllr R Pender, Cllr H Osborne

Apologies : Cllr J Ramsden, Cllr M Bailey, Cllr J Dunn, Cllr J Reed, Cllr A Rayment

Officers Present : Julie Barker (Clerk), Vicky Maw (RFO)

Members of the Public : 2

Press Present : None

Public Forum : Dr Shore of West Butterwick requested some dates regarding the previous Clerk

The Full Council Meeting began at 7:03pm

41/18 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

None

42/18 Minutes of the Full Council Meeting held on 11 January 2018:

Resolved to be approved as a true record.

43/18 Action Plan

- a. Cllr Middleton to confirm the bank mandate has been updated on return from holiday
- b. Park signs approved

44/18 Clerk's Report

- a. Cllr D Middleton and Cllr E Dinsdale to attend the Council Surgery on 10 March 2018

45/18 Mayor's Report

The Mayor has received correspondence from an Ealand resident regarding the flooding issues. We are currently trying to organise a meeting with the Water Authority, Environment Agency, Drainage Board, Planning Officer and Andrew Percy to specifically discuss the flooding.

46/18 Finance

a. Accounts for Payment

Bank Transfer:	£	DD/SO's:	£
Office Friends	130.79	Sage UK Ltd	7.20
AF & LM Crewe	25.00	North Lincs Council	44.42
Data Protection	35.00	North Lincs Council	197.00
Isle Installations	156.00	North Lincs Council	189.00
PKF Littlejohn	360.00	British Gas	43.90
G Edwards	467.00	BT Mobile	9.60
Wages	1445.92	BT	75.16
HMRC	380.85	NEST	15.01
HMRC	387.20		

Accounts approved for payment. **Resolved**

b. Bank Reconciliation approved. **Resolved**

Councillor Mason left the room 19.30

c. Discussion took place regarding the references obtained from the Internal Auditors

Proposed that Balance the Books should be the Internal Auditor for Crowle and Ealand Town Council.

Councillor Mason returned 19.32

Vote was unanimous. **Resolved**

d. RFO had originally suggested that a Finance Committee was formed. It was discussed if it was deemed necessary to have an Audit Committee instead. It was proposed that there was no necessity for this committee. **Resolved**e. RFO suggested that in the future the burial plots and the payments associated to the burial plots are audited. **Noted**f. RFO made the Councillors aware of the necessary requirements for the Precept grant allowance. An emergency plan is currently working progress by Cllr E Dinsdale, which will be passed to the Clerk. RFO to enquire regarding the reserves policy. **Noted****47/18 Ward Report**

Clerk to request the Ward report from Cllr Reed

48/18 Appoint a Data Protection Officer

It was proposed that the Clerk be appointed the Data Protection Officer. **Resolved**

49/19 Extraordinary Meeting

Date planned for Thursday 01 March 2018 at 7.45pm after the market committee meeting. We are still trying to get replies from the relevant authorities for them to attend. **Noted**

50/18 Applications for Planning

PA/2018/65	<p>Planning permission to erect two detached houses land adjacent to The Old Vicarage, Church Street, Crowle, DN17 4LD http://www.planning.northlincs.gov.uk/plan?ref=PA/2018/65 Support. Subject to sufficient infrastructure in place and adequate draining of surface water and spoils must be looked into. Resolved</p>
PA/2017/1895	<p>Planning permission to erect a pair of semi-detached dwellings land adjacent to 44 Godnow Road, Crowle DN17 4EA http://www.planning.northlincs.gov.uk/plan?ref=PA/2017/18958 Support. Subject to sufficient infrastructure in place and adequate draining of surface water and spoils must be looked into. Resolved</p>

Applications for Planning cont.

PA/2018/91	Planning application for erection of a single-storey extension and alterations to existing detached annex to include roof lights and new window in eastern elevation at 24 Outgate, Ealand DN17 4JD No Observations.
PA/2018/99	Planning permission to erect a pair of semi-detached dwellings land adjacent to 12 Wharf Road, Crowle, DN17 4HS Support. Support subject to sufficient infrastructure in place and adequate draining of surface water and spoils must be looked into. Resolved

51/18 Correspondence

- a. The following Councillors' are to attend the ERNLLCA Councillors' Financial Responsibilities Course :-
 Cllr M Bailey Cllr I Mason Cllr S Dinsdale RFO V Maw
 Cllr D Middleton Cllr E Dinsdale Cllr R Pender
- b. Councillors are to ensure residents are made aware of the Local Plan Issues and Options consultation events

Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

No press or public present

The Full Council Meeting closed at 8.01pm

Signature: Original signed copy on file.

Date: