



# Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,  
DN17 4LA. Email: [clerk@crowleandelandcouncil.org](mailto:clerk@crowleandelandcouncil.org)

Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Community Hub, Crowle on **9 July 2019**.

**Present:** Cllr A Rayment (Mayor), Cllr R Pender (Deputy), Cllr N Arrand, Cllr M Bailey, Cllr I Mason, Cllr J Ramsden, Cllr J Reed, Cllr R Stewart, Cllr S Walshe

**Officers Present:** Kirsty Dunn (Town Clerk), Vicky Maw (RFO)

**Apologies:** Nil

**Members of the Public:** Three

**Press Present:** Nil

**The Full Council Meeting began at 7:00pm**

## **PUBLIC FORUM**

Mr Oliver Saxon – Animis Racing Team.

The Mayor thanked the public forum speakers and proceeded with the Business Meeting.

**F/067/19 Declaration of Interest:** To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr I Mason – Item 16 PA/2019/770

## **F/068/19 Minutes of the Full Council Meeting held on 14 May 2019:**

Amended Public Forum line 7 'Had' to 'Head.' **Resolved** to be approved as a true record. Proposed Cllr M Bailey, seconded Cllr R Pender. Carried

## **F/069/19 Mayors Report**

- a. Attending Rescue Day on Sat 13<sup>th</sup> Jul in Mayoral capacity.
- b. Thank you to Cllr J Reed and the clean-up team for their tremendous efforts on Sat. The difference is remarkable and photos show the before/after very well.
- c. VE Day meetings are happening. Next one is Thu 25<sup>th</sup> Jul in the community hub. More attendance is welcome and plans are going well.
- d. Scarecrow competition over the weekend 21<sup>st</sup>/22<sup>nd</sup> September will be non-themed and have same prize amounts as last year – 1<sup>st</sup> £75, 2<sup>nd</sup> £50, 3<sup>rd</sup> £25.
- e. Thank you to Deputy Mayor R Pender for representing this Council at the Scunthorpe Hospital Ward 18 table top fundraiser & coffee shop event with Linda O'Conner. A very successful event raising over £300.
- f. The Community Payback Team worked diligently in Manor Park on Sun 7<sup>th</sup> Jul. Great efforts and collected much more rubble than anticipated. A skip has been order for its removal, Wed 10<sup>th</sup> Jul (PM). George and Mr J Dunn have offered to load the rubble for removal.

## **F/070/19 Clerks Report**

- a. Resident request. Planting of wildflower borders along A161/Wharf Road. Cllr J Reed updated Council. The NLC Environmental Cabinet Member is looking into this and wider regional plans to allow a more natural border growth are in hand. Direction will follow in due course.

b. Park times. Due to lots of damage at Manor Park, the old system of opening hours was discussed and agreed to be reinstated. A new sign was proposed and seconded respectively by Cllrs M Bailey and R Stewart to reflect this:

**MANOR PARK OPENING HOURS**

The park will be opened daily at 9am and close  
at the following times:  
(The park will be closed 25<sup>th</sup> December)

<b>Month</b>	<b>Closure Time</b>
Jan – Feb	4pm
Mar	5pm
Apr	6pm
May – Jun	7pm
Jul – Sep	9pm
Oct	6pm
Nov	5pm
Dec	4pm

Timings are subject to change at the discretion of  
Crowle & Ealand Town Council

- c. Replacement material in Market Square Noticeboards. Figures for replacements are:
- i. Polycarbonate (advised by provider that this material scratches easily) £33.60 including VAT per board
  - ii. Toughened glass £48.60 including VAT per board
- Proposed option ii – Cllr M Bailey, seconded by Cllr N Arrand, show of hands 3  
Proposed option i – Cllr J Reed, seconded by Cllr J Ramsden, show of hands 5  
TC instructed to order option ii.

**F/071/19 Action Plan**

- Items 1 – 8 & 10 – 11 are no change.
- Item 9 – No further action. If original bollard is located it can be re-sited.
- Item 12 – Order confirmed. 6 – 8 weeks lead time for repair.
- Item 13 – listed on main agenda.

**F/072/19 Finance**

- a. To receive and resolve the financial report and accounts for payments. Proposed Cllr J Reed, second Cllr N Arrand. Carried. (Additional payments received requiring prompt payment: 2 x invoices for £3453.90 for Yards Apart approved with the payments above).
- b. To receive and resolve the bank reconciliation. Proposed Cllr J Reed, second Cllr N Arrand. Carried.
- c. Cemetery Plots. 6 plots have been identified as ‘unknown if occupied’. To confirm this, excavation at £330 per plot is required. Council have to confirm if they would like to carry out excavation at a loss per plot or write them off entirely. Prior to this decision, archive records at Lincoln, Beverley and Grimsby are requested to ensure no information can be sought. RFO to action and bring back to Council.
- d. Payback Team are £30 per each week utilised. Council agree that this is value for money. Proposed and seconded by Cllrs J Reed and N Arrand. Unanimously carried.
- e. Bank mandate confirmation listing Cllr M Bailey is received.

**F/073/19 Market Entertainments Budget and Crowle Market**

Clarification regarding the £500 Market Committee Budget was explained. It is for spending up to £500 and once achieved, the committee has to bring back to full council for repeated spending approval if required.

Cllr J Reed proposed an annual budget for Market Entertainments of £1000. Seconded by Cllr J Ramsden and carried.

Recent communication from market traders has been impolite. The Council are volunteers and set the Terms & Conditions for the market in much the same manner as other markets run in the region. These T&Cs are signed by all traders and are to be adhered to. A review is to be actioned and this item is to be brought back to a future agenda.

**F/074/19 Update of Contracts**

TC/RFO to confirm a list of contract and expiry dates and bring back to Council asap.

**F/075/19 Review of Grant System**

Proposed by Cllr J Reed, seconded by Cllr M Bailey and carried that the TC will contact ERNLLCA to ascertain legal stance on rulings around the grant system and the Per Capita limit for granting. The RFO will provide C&ETC finance regulations for the grant scheme. This information will be brought back to Council asap.

Going forward, the RFO will also collate financial records for the precepted groups in preparation of setting the precept budget beginning in Sep.

**F/076/19 7 Lakes**

Bring back to next meeting.

**F/077/19 Cross Street Resurfacing**

TC to contact M Simpson, Area Manager to clarify current action.

**F/078/19 Cemetery Top Soil**

Bring back to next meeting.

**F/079/19 Fly Posting**

Concerns raised over visual appearance of poor/disrespectful fly posting were raised. Legal ruling is 2 weeks before & 2 weeks after an event, posters may be displayed. After this time if not removed by the event organiser, George and the Clean-up team will remove.

Any other posters advertising businesses etc are required to obtain a permit from NLC. If not, they are to be reported through the correct channels for NLC to action.

**F/080/19 Meadows Cottage Redecoration**

Blind quotes x 2 received and opened:

1. Ian Fletcher & Sons - £940 less VAT.
2. Michael Poulter Decorators - £925

Cllr R Pender proposed option 1, seconded by Cllr J Reed and carried. TC to inform applicants of outcome.

**F/081/19 Planning**

PA/2019/930 & PA/2019/1028 – Object on the grounds of adverse effects to a Grade II listed building and historic conduct in the removal of Grade II listed structure without planning permission. Proposed by Cllr J Ramsden, second Cllr M Bailey and carried with 2 abstained.

PA/2019/936 & PA/2019/943 – No observations less mandatory stipulation of ‘adequate drainage and sewerage infrastructure implementation’

**F/082/19 Future Agenda Items**

7 Lakes  
Cemetery Top Soil  
Crowle Market T&Cs  
Grant System Review on completion of background information.

**The Full Council Meeting closed at 20:54**

Signature: Original signed copy on file.  
Date: