



Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,
DN17 4LA. Email: clerk@crowleandelandcouncil.org

Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Community Hub, Crowle on **8th October 2019**.

Present: Cllr A Rayment (Mayor), Cllr R Pender (Deputy), Cllr M Bailey, Cllr J Ramsden, Cllr J Reed, Cllr R Stewart, Cllr S Walshe

Officers Present: Kirsty Dunn (Town Clerk), Emma Coleman (RFO)

Apologies: Cllr N Arrand, Cllr I Mason

Members of the Public: Four

Press Present: Nil

The Full Council Meeting began at 7:00pm

PUBLIC FORUM

The annual Scarecrow prize winners assembled for their award presentation:

1st place – Mrs Lisa Pearce

2nd place – Mr Richard & Mrs Laura Turner

3rd place – Mrs Mary Pears representing Regen

The Mayor thanked the winners for their support and efforts in this year's competition, the standards were raised significantly and a pleasure to judge. Going forward, it is planned to move the competition to a May bank holiday. Further details will follow.

F/113/19 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr A Rayment – PI Item 9(f)

Cllr J Ramsden – PI Item 20 PA/2019/1490

Cllr J Reed – PI Item 15

F/114/19 Minutes of the Full Council Meeting held on 10th September 2019:

Resolved to be approved as a true record. Proposed Cllr M Bailey, seconded Cllr R Stewart. Carried

F/115/19 Mayors Report

- a. Attended Best Kept Village Awards to receive the Joint 3rd place certificate and gift vouchers. It was originally planned to take a photograph with the Regen this evening, however, we believe it would be better to take outside with more of those who contributed to the success. The vouchers received will rightly be donated to Regen. TC to action.
- b. Representing C&ETC at the NLC Mayors Autumn lunch,.
- c. Thank you to Cllr R Pender for attending the NLC Civic Service in my absence.

F/116/19 Clerks Report

- a. Leave proforma circulating. Please complete.
- b. Confirmation of pavilion lock-times in accordance with C&ETC park timings. TC to send letter to PFA for their information and request outside these hours, they ensure they manage site closure.

F/117/19 Ward Report

- a. Fri 11th Oct, Environment & Energy Fund Meeting at Normanby Hall Golf Club. Cllr R Stewart will attend.
- b. Woodlands Trust Free Tree Scheme is available. TC to ask schools if they would like to get involved.

F/118/19 Eternal Bodies Feedback

Nil

F/119/19 Action Plan

Items 1/4/7 – No further update.

Item 2 – George will spray the moss with non-toxic, child/animal friendly remover. Also requested to treat the Crowle War Memorial and the Cemetery walkways. Meeting arranged at 3pm Tue 15th Oct for works party meet.

Items 3 – Cllr J Reed passed 3 approved traders/companies to TC to obtain quotes for works.

Item 5 – TC to display signage asking anyone wishes to use C&ETC facilities to conduct an organised activity to contact the Council Office. Remove this item on completion of this action.

Item 6 – Remove.

F/120/19 Finance

- a. To receive and resolve the financial report and accounts for payments. Proposed Cllr M Bailey, second Cllr J Reed. Carried.
- b. To receive and resolve the bank reconciliation. Proposed Cllr M Bailey, second Cllr J Reed. Carried.
- c. Noted as received. RFO to advertise the report for public review.
- d. Appoint Internal Auditor. RFO to check financial regulations to see if we are above threshold and are required tender for new auditor if not under contract.
- e. Proposed to decline membership to Humber & Wolds, Cllr M Bailey, second Cllr R Pender and carried.
- f. Application not received correctly. Suggest micro fund initially before forming constituted group. Cllr J Reed offers assistance if required to set up.
- g. Posthumous approval granted for TCs attendance at SSLC National Conference. Proposed by Cllr J Reed, second Cllr R Stewart and carried.

F/121/19 Chapel Works Party

As per F/119/19 Action Plan Item 3.

F/122/19 Youth Council

A mini, less formal version of C&ETC, the Youth Council would be run and organised by C&E under 18s whilst being assisted and supported by this Council. TC to draft letters for schools in the catchment area to introduce and invite interested children to join. Also advertise in the Arrow and social Media.

F/123/19 Cemetery Soil

Bring back to future agenda.

F/124/19 Best Kept Property/Street

To help combat the ongoing issues of littering and dog fouling, this may encourage residents to actively get involved on keeping their immediate areas clean. TC to draft letters to schools as a starting point.

F/125/19 Meadows Cottage Tenancy

TC to re-advertise.

F/126/19 Market Hall Council Office & Facilities

A full re-structure of the Market Hall building has been passed by NLC. No services will be removed that currently run from the building. A public meeting will take place on Fri 18th Oct to discuss all proposals/options in full

including what services will operate and from where. C&ETC are offered a new location of the Community Hub. Proposed to accept this offer, Cllr J Ramsden, second Cllr M Bailey and unanimously carried.

F/127/19 Handyperson Vacancy

Amend draft advert to remove specific details and requirements. Advertise for casual basis handyperson on minimum of 2 hrs per month.

F/128/19 Independent Health & Safety Inspection

Remove specific listed assets and approved for release.

F/129/19 Dyson’s Corner

The building has not reached the criteria needed for enforced involvement and the new owner(s) are currently carrying out refurbishments. Therefore at this time, C&ETC see no reason to send letters to NLC. TC to reply to CCAF to this affect. Proposed by Cllr J Ramsden, second Cllr R Stewart and carried.

F/130/19 Policies & Procedures

Sickness & Absence Policy. Add the Government document on ‘Fit Notes’ as a reference document to this policy. Proposed by Cllr J Reed, second Cllr M Bailey and carried.

All other policies are deferred until the next meeting. Proposed by Cllr R Stewart, second Cllr M Bailey and carried.

F/131/19 Planning

PA/2019/1555, PA/2019/1574 & PA/2019/1490 – No observations subject to installation of adequate sewerage and drainage infrastructure.

F/132/19 Future Agenda Items

- Policies & Procedures
- Cemetery House Repairs
- Road off Vicars Walk/Manor Gardens re-structure
- Contract Review
- The Arrow

The Full Council Meeting closed at 20:59pm

<p>Signature: Original signed copy on file.</p> <p>Date:</p>
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