



Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,
DN17 4LA. Email: clerk@crowleandelandcouncil.org

Minutes of the **Business Council Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub, Crowle on **26 November 2019**.

Present: Cllr A Rayment (Mayor), Cllr N Arrand, Cllr M Bailey, Cllr J Ramsden, Cllr R Stewart, Cllr S Walshe

Officers Present: Kirsty Dunn (Clerk), Emma Coleman (RFO)

Members of the Press / Public: Nil

Public Forum: None

The Business Council Meeting began at 19:00

PUBLIC FORUM

Mr Lee Robinson briefed the councillors on the proposed widening of Manor Park Gardens rear access road to allow access to the small new build for residents and emergency services.

B/108/19 Apologies for absence

Cllr R Pender (Deputy Mayor), Cllr I Mason, Cllr J Reed

B/109/19 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Item 14 – Cllr M Bailey – PPI

Item 15 – Cllr Walshe – PPI

B/110/19 Minutes of the Business Council Meeting held on 22 October 2019:

Minutes approved as a true record. Proposed Cllr M Bailey, seconded Cllr N Arrand. **Resolved**

B/111/19 Item 20 Church Walk

This item was brought forward on agreement from all present. Council discussed the road widening of Manor Park Gardens rear access road. Cllr J Ramsden proposed to support the proposal. Seconded by Cllr N Arrand and carried. TC to inform the case officer and applicant.

The Second matter regarding Church View raised concerns over vehicle and pedestrian safety. The new build access road runs straight on from Church Street and without any safety precautions implemented, this could be a dangerous blind spot for Vicars Walk traffic. Proposed by Cllr R Stewart that the TC send the case officer a letter highlighting these concerns. Seconded by Cllr M Bailey and carried.

B/112/19 Mayors Report

- a. The next VE Day meeting is Thu 28th Nov, 6:30pm in the Community Hall.
- b. Cllrs A Rayment, J Reed & S Walshe will be attending Crowle Primary to deliver a Youth Council Assembly on Wed 27th Nov.
- c. The invitations for the Mayors Carol Service on 14th are being distributed.
- d. Mayor will be attending the switch-on on Sat 30th Nov.

e. A letter was received from the residents of Regent Drive highlighting concerns over flood dangers in neighbouring field. TC to copy this letter to the Ward Cllrs and Council Drainage Board Representative to take to the next Flood & Drainage meeting and inform residents the action taken.

B/113/19 Action Plan Update

Item 1 Chase Windsor Road street light, previously reported but still not repaired.

B/114/19 Finance

To receive and resolve accounts for payments. Proposer Cllr M Bailey, seconder Cllr N Arrand and carried.

B/115/19 Market

Cllr A Rayment updated the Council on the Dec Market.

B/116/19 CCTV

Cllrs decided that the CCTV system would remain in control of this Council when the office moves takes place. Some of the cameras will be relocated to the new building. TC to contact local CCTV installers to request prices.

B/117/19 Council Office Relocation

No firm has been given for the office move. TC to contact NLC to see if they have a date or if we can request a date.

B/118/19 Gardening Contract

No issues were raised with the current works.

B/119/19 Meadows Cottage Rental

Cllr Walshe was absent from the room for this agenda item. Cllrs reviewed the information received back from local estate agents:

Grice & Hunter	– agent fees £750 and £100 per week rental
Walshe's Property Services	– agent fees £350 and £450 per month

Cllr Arrand proposed Walshe's be appointed, seconded by Cllr R Stewart and carried.

Cllr Walshe returned to the room.

B/120/19 Windsor Road Path

NLC to be requested to address the situation.

B/121/19 Contracts Review

To be brought back to next meeting.

B/122/19 Play Parks

Get quote for a larger sign to incorporate the logos from the damaged sign.

B/123/19 Emergency Plan – Sand Store

Contact Cllr Mason to identify a suitable storage facility.

B/124/19 Policies for Review & Adoption

All policies for review in 2019 are to be de-personalised, re-formatted to a standard format throughout and de-personalised. The following policies were reviewed and approved:

- a. Social Media.
- b. Media.
- c. Freedom of Information.

Amend and approve:

- d. Cemetery Regulations and Policies:
 - 1. Para 2.2 final sentence adding: 'who is' after the ; and (C&ETC) at the end.
 - 2. Para 5.1 remove 'written consent of' insert 'informing'
 - 3. Para 6.2 after 'any insert 'headstone, memorial or'

Amendments and adoption proposed by Cllr N Arrand and seconded by Cllr M Bailey and carried.

B/106/19 Planning

PA/2019/1864 – No observations except mandatory stipulation if applicable.

PA/2019/1896 – No observations except mandatory stipulation if applicable.

B/107/19 Future Agenda Items

Discipline Procedures

Capability Procedures

Windsor Road Lampost Signage

Cemetery Path

The Business Council Meeting closed at 20.25pm

Signature: Original signed copy on file.

Date: