



Crowle & Ealand Town Council

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Minutes of the **Business Council Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub, Crowle on **24 September 2019**.

Present: Cllr A Rayment (Mayor), Cllr N Arrand, Cllr M Bailey, Cllr, I Mason, Cllr J Ramsden, Cllr J Reed, Cllr R Stewart, Cllr S Walshe

Officers Present: Kirsty Dunn (Clerk), Emma Coleman (RFO)

Members of the Press / Public: Nil

Public Forum: None

The Business Council Meeting began at 19:00

B/082/19 Apologies for absence

Cllr R Pender (Deputy)

B/083/19 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).
Item 19 – PA/2018/1055: Cllrs M Bailey, J Reed & R Stewart – PPI

B/084/19 Minutes of the Business Council Meeting held on 25 Jun 2019:

Minutes approved as a true record. Proposed Cllr M Bailey, seconded Cllr J Ramsden. **Resolved**

B/085/19 Mayors Report

- a. Manor Park Bench removed due to severe damage. TC to report to Police.
- b. Mayor to attend Civic Autumn Lunch.
- c. Scarecrow Competition: 1st – Lisa Pearce with Mr McGregor & Peter Rabbit
2nd – Richard & Laura Turner with the solider in the tank
3rd – Newman's Chip Shop with the Land Girl
3rd – Regen with Adam & Eve

Winners are invited to the 8th Oct meeting to receive prize money. Bring forward to agenda moving the scarecrow competition to May bank holiday.

B/086/19 Ward Report

- a. Post Office talks still in force, hoping to establish an outreach service in Crowle. No timescale confirmed as yet.
- b. The gyratory works have been completed by Highways England. New anti-slip surface and signage re-done.
- c. Weed spraying is not taking effect on the local roads. NLC are resorting to hand-pulling.
- d. The In Bloom and VE Day grants will be available soon.
- e. Water board meetings have been attended and are ongoing. Next meeting is being organised and information released as soon as confirmed.
- f. ANLC are conducting a review of activities offered, suggestions have included aqua aerobics and meditation. The health link to Trent View Practice is also being reviewed.
- g. The two Heritage Peatlands Railway weekend were a great success.

- h. The Community Cinema is back in action.
- i. The Greenway speed restrictions are under review.
- j. Thank you to the 1940s weekend from the Ward Cllrs for another great year’s event.

Councillors asked Ward Councillor (WC) the following:

- a. Gyrotory trees require further trimming. WC is in discussion over this issue. Update when received.
- b. Fieldside is a non-HGV route but used by numerous HGVs. WC is in discussion over this issue. Update when received.

B/087/19 Action Plan Update

Items 1/2/4/5& 7 No issues/action at this time.
 Item 6 WC chasing

B/088/19 Finance

- a. To receive and resolve accounts for payments. Proposer Cllr J Reed, seconder Cllr M Bailey and carried.
- b. To receive and resolve bank reconciliation. Proposer Cllr J Reed, seconder Cllr M Bailey and carried.
- c. SLCC membership approval (RFO). Proposer Cllr J Reed, seconder Cllr M Bailey and carried.
- d. SLCC national conference approval. Proposer Cllr J Reed, seconder Cllr M Bailey and carried.
- e. ILCA course approval. Proposer Cllr J Reed, seconder Cllr S Walshe and carried.
- f. ERNLLCA national conference staff attendance. Proposer Cllr J Reed, seconder Cllr J Ramsden and carried.

B/089/19 Policies for Review

All policies for review in 2019 are to be de-personalised, re-formatted to a standard format throughout and de-personalised.

- a. Equal Opportunities, amend as follows:
 Para 2.1 Remove ‘is one of its most important policies and’
 Para 6.3 Replace ‘Clerk’ with ‘Staff’
- b. Health & Safety. Propose to investigate cost of Independent Health & Safety Inspection, Cllr J Reed, seconder Cllr J Ramsden and carried.
- c. CCTV, amend as follows:
 Para 1.4 Remove ‘CCTV will only be installed at premises owned or administered by the council following the granting of permission by the council. Replace with ‘CCTV will only be installed at agreed premises following the granting of permission by the owner’.
- d. Sickness & Absence, amend as follows:
 Para 1.1 Add paternity, adoption and bereavement.
 TC to review Paras 4.0 & 9.1 for current regulations/practices.
- e. Personnel Committee Terms of Reference. TC to review 5.0 for ratification requirements. Adopt if compliant.
- f. Emergency Plan. Change of personnel details actioned. This still requires full review.

Policies a. and c. are adopted following annotated amendments. Proposer Cllr J Reed, seconder Cllr J Ramsden and carried.

Policies to be brought back to Council: b., d. and f. An Emergency Plan works party was proposed by Cllr J Reed, seconded by Cllr M Bailey and carried and will consist of the following members:
 Cllrs A Rayment, M Bailey, J Ramsden, J Reed and S Walshe

B/090/19 Summer Business Meetings

Business meeting to be reinstated over the summer period. Proposed by Cllr J Reed, seconded by Cllr M Bailey and carried.

B/091/19 Items 12 – 14

Bring back to next meeting

B/092/19 Outside Bodies

This is to be added as an agenda item to every meeting.

B/093/19 Christmas Eve Carols Advertising

In compliance with current regulations, this Council has no objections to the Christmas Eve Carols group advertising their event. Additional permissions from owners to be sought by the group should they be placing advertisement on private property.

B/094/19 4 R Group Appeal

The 4R Group have bought the site. Andrew Percy has called it into the Secretary of State office for review. Updates when received will be disseminated.

B/095/19 Playing Fields Signage

Playing fields request signage for their venue. Cllr J Reed will deal with this item.

B/096/19 Planning

PA/2019/1478 & PA/1533 – No observations

PA/2019/1055 Cllrs that declared PPI left the room. C&ETC support this application with mandatory stipulation where necessary and compliance with electrical infrastructure regulations of 1.5m from ground level being adhered. Proposed Cllr J Ramsden, seconded by Cllr N Arrand and carried.

B/097/19 Future Agenda Items

Youth Council

Items stated in minutes for return to agenda.

The Business Council Meeting closed at 20.12pm

Signature: Original signed copy on file. Date:
