



Crowle & Ealand Town Council

Town Council Office, Community Hub, 52-54 High Street, Crowle, Scunthorpe,
North Lincolnshire, DN17 4LB. Email: clerk@crowleanddealandcouncil.org

Minutes of the **Emergency Council Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub, Crowle on **19 March 2020**.

Present: Cllr A Rayment (Mayor), Cllr R Pender (Deputy Mayor), Cllr J Reed, Cllr R Stewart,

Officers Present: Kirsty Dunn (Clerk)

Members of the Press/Public: Nil

The Business Council Meeting began at 11:00

Public Forum: Nil

E/001/20 Apologies for absence

Council resolve apologies as listed:

Cllr M Bailey, Cllr I Mason, Cllr J Ramsden, Cllr S Walshe, Emma Coleman (RFO)

E/002/20 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr R Pender PPI Item 11 - PA/2020/277

Cllr J Reed PPI Item 8 & 9. Declared as soon as tenders exposed after vote.

E/003/20 To confirm the minutes of the last meetings held on 25th February & 10th March 2020

Approved and resolved as a true record.

E/004/20 Finance – Reports & Updates

Received and resolved financial accounts for payment.

E/005/20 Discharge of Functions under Local Government Act 1972 Section 101 (1)(a)

In the current climate, full Council is in agreement to the discharge of functions under the Local Government Act 1972, section 101 (1)(a) to permit the Proper Officer and Responsible Finance Officer the final response after full consultation with elected members via email on matters pertaining to council business to allow resolution for the duration of COVID-19'

All members present vote to carry – item resolved.

E/006/20 COVID-19

Staff are permitted to work from home if the situation dictates and are approved to remove any necessary files and equipment from the office in order to do so. Both staff members have confirmed suitable facilities at their home address for securing data and will be in full compliance of GDPR at all times. Any transactions will be emailed to Council for full transparency.

Social Media is to be updated to reflect all services available locally to aid the community, i.e. delivery services provided by local shops, doctor information etc and wider resources as informed.

E/007/20 Grass Cutting Tender – Blind Quotes

Contractor 1 – Total £33,738.30

Contractor 2 - £12,006.00

Contractor 2 was awarded the contract. TC to arrange SLA and inform Contractor and NLC.

E/008/20 Manor Park & Council Office Tender – Blind Quotes

Company 1 - £1320

Company 2 - £768 (Option 1) £492 (Option2)

Company 2, option 2 awarded the contract. TC to inform company.

E/009/20 Council Website Tender – Blind Quotes

Company 1 - £450 new build, £250 fix for current site

Company 2 - £650 (7 page max) plus £175 annual fee

Company 3 - £1300 year 1, £600 or reduced service level cost £300 each year thereafter

Company 1 awarded the contract. TC to inform the company.

E/010/20 Ward Report

NLC is currently running under critical mode and prioritising services accordingly. Meetings are regularly taking place to discuss actions and information filtered down as soon as received.

E/011/20 Planning Applications

PA/2019/1847	Planning permission to erect a detached dwelling and detached garage – AMENDED ACCESS. Thorpe Meadows, Carr Lane, Crowle, DN17 4BF http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/1847 Reiterate previous Comment
PA/2020/277	Outline planning permission to erect a dwelling with all matters reserved for subsequent consideration. Land north of 19 Low Cross Street, Crowle, DN17 4NA http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/277 Mandatory stipulation
PA/2020/229	Planning permission to erect a single-storey front and rear extension and raise roof to accommodate a first floor extension. 56 Eastoft Road, Crowle, DN17 4LR http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/229 Mandatory stipulation

The Business Council Meeting closed at 11:44am

<p>Signature: Original Signed A Rayment</p> <p>Date: 14 Apr 20</p> <p>Designation: Mayor</p>
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