



Crowle & Ealand Town Council

Town Council Office, Community Hub, 52-54 High Street, Crowle, Scunthorpe,
North Lincolnshire, DN17 4LB. Email: clerk@crowleandelandcouncil.org

Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub and Public Forum via Skype on **14th July 2020**.

Present: Cllr R Pender (Mayor), Cllr J Reed (Deputy), Cllr M Bailey, Cllr I Mason, Cllr J Ramsden, Cllr R Stewart, Cllr S Walshe

Officers Present: Kirsty Dunn (Town Clerk), Emma Von Sembach (RFO)

Members of the Public: Two

Press Present: Nil

Public Forum: Nil

The Full Council Meeting began at 7:00pm

F/085/20 Apologies for Absence:

Accepted and resolved: Cllr A Rayment

F/086/20 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr I Mason – Item 21 PA/2020/277 PPI

Cllr R Pender – Item 21 PA/2020/811 PPI and Item

Cllrs R Pender, A Rayment and J Reed – Item 21 PA/2020/876 PPI

F/087/20 Minutes of the Annual Meeting and Full Council Meeting held on 12th May 2020:

Both sets of minutes, resolved to be approved as a true record.

F/074/20 Co-Option to fill Councillor Vacancy

This item was moved to the top of the agenda with agreement of all members.

With eight elected councillors qualifying to vote, one of which abstained the successful candidate receiving four votes was Candidate Clare Mason. This candidate was offered and accepted the position. The remaining candidates were thanked for their applications.

F/075/20 Mayors Report

Nil

F/076/20 Clerks Report

Nil

F/077/20 Ward Report

- a. NLC are carrying out risk assessments on many buildings and facilities in preparation of opening as soon as possible. Details will be notified to the public in due course.
- b. The new Community Hub, Market Place is progressing well. The recommendations given to NLC by the Ward Cllrs have been acknowledged and carried out. Opening information will be notified as soon as available.
- c. Public reminder that the larger brown bin, or swap for compost bin service is now live. Apply via NLC.
- d. Bulky waste service resumes in 2 weeks.

- e. Local public bins collection issues were reported to the Ward Cllr who will action with NLC.

F/078/20 External Bodies Feedback

- a. The Community Hall have a meeting on Thu at 7.30pm.
- b. CEPFA had a meeting last night to go over risks assessments and community use requirements.

F/079/20 Action Plan

Cllr J Reed will check on the responses to the Emergency Response Survey returns.

F/080/20 Finance

- a. Financial report and accounts for payments received and resolved.
- b. Bank reconciliation received and resolved.
- c. June budgets/actuals. Noted as received.
- d. Running total and annual budgets/actuals. Noted as received.
- e. Regen grant application. Returned to applicant for amendment and re-submission.
- f. Internal Audit tender approved for release.

F/081/20 Crowle Market

Due to ever increasing demand on Councillors and staff, this Council believe the best options to allow the market to continue are:

- a. Ownership of Crowle Market be handed over to the traders who will be required to form a constituted body and comply with all legal matters involved or,
- b. C&ETC continue to operate the market but will only run four seasonal/specialist markets or year.

TC to email traders the proposal.

F/082/20 Best Kept Garden

Extend the application date to Sep to allow the community to respond. Working party established; Cllrs, M Bailey, A Rayment, J Reed and S Walshe.

F/083/20 Play Parks

Play parks were proposed, seconded and agreed to be opened as soon as possible on completion of the following:

- a. Daily sanitisation.
- b. Weekly deep clean.
- c. Frequent and ad-hoc inspections by councillors and staff members.
- d. Public notification highlighting of the opening and rules in place.
- e. Risk Assessments and comprehensive signage displayed in and around the park in line with government guidelines.
- f. Review of all matters as and when dictated or required.

TC to action.

F/084/20 Manor Park Key

Resolved to replace the existing lock with a combination lock. This combination will be passed to the school for use by the Critical Incident Team and the TC is to produce a security compliance letter for their signature.

F/085/20 Health & Safety Policy and Inspection of C&ETC Assets and Workplace

Option 1 of the quote was accepted and unanimously agreed by all members.

F/086/20 Council Assets

The current register was amended and noted as such.

F/087/20 Permission to Display Christmas Lights

Granted. TC to reply.

F/088/20 Office IT

Council proposed, seconded and agreed a sum of £500 to acquire laptops for office staff use. An expert in his field offered assistance and advice for purchase suitability and was accepted. Options will be brought to the council when sourced.

F/089/20 C&ETC Planning to responses

The mandatory stipulation from this Council on all planning applications that relate to the new building or additional/replacement/amendment of structures within this parish will remain:

“This Council has no further observations other than adequate sewage and drainage infrastructure must be implemented”.

All applications will still be assessed on a case by case review.

F/090/20 Planning Permission Applications

PA/2020/876	Planning permission to site a steel storage container, Windsor Park Sports Ground, Godnow Road, Crowle http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/876 No observations other than mandatory stipulation
PA/2020/878	Planning permission to retain fencing to side of property (re-submission of PA/2019/1884). Norrene, 14 Johnstons Lane, Crowle, DN17 4ER http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/878 Object on the grounds of access and egress.
PA/2020/811	Planning permission to erect a dwelling and detached garage, 6 Marsh Road, Crowle, DN17 4EU http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/811 No observations other than mandatory stipulation
PA/2020/824	Planning permission to erect a two-storey rear extension including demolition of existing utility & w/c, Poplar House, Main Street, Ealand, DN17 4JG http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/824 No observations other than mandatory stipulation
PA/2020/760	Planning permission for a shallow dig 2,800 litre cess pool tank, Axholme Cattery, Field Rd, Crowle, DN17 4HP http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/760 No observations other than mandatory stipulation
PA/2020/277	Outline planning permission to erect a dwelling with all matters reserved for subsequent consideration on land north of 19 Low Cross Street, Crowle, DN17 4NA http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/277 Application GRANTED

F/091/20 Future Agenda Items

COVID -19

Signature: Original signed R PENDER

Position: Mayor

Date: 11 Aug 20

The Full Council Meeting closed at 20:56pm