



# Crowle & Ealand Town Council

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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Community Hub, Crowle on **14<sup>th</sup> January 2020**.

**Present:** Cllr A Rayment (Mayor), Cllr R Pender (Deputy), Cllr N Arrand, Cllr M Bailey, Cllr I Mason, Cllr J Ramsden, Cllr J Reed, Cllr R Stewart, Cllr S Walshe

**Officers Present:** Kirsty Dunn (Town Clerk), Emma Coleman (RFO)

**Apologies:** Nil

**Members of the Public:** Nil

**Press Present:** Nil

**The Full Council Meeting began at 7:00pm**

**F/001/20 Declaration of Interest:** To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr S Walshe – PI Item 12

**F/002/20 Minutes of the Full Council Meeting held on 10<sup>th</sup> December 2019:**

Amend dates and resolved to be approved as a true record. Proposed Cllr J Reed, seconded Cllr N Arrand. Carried

**F/003/20 Mayors Report**

- a. Congratulations to RFO Emma on her marriage.
- b. Thank you to the office staff for organising the office move.
- c. VE Day planning is going well. Events, tickets and posters to follow. The next meeting is 23 Jan. Proposed that Council apply for any available funding from NLC asap, Cllr A Rayment, second Cllr M Bailey and carried.
- d. Next Regen news deadline is late Feb. Cllrs J Reed and S Walshe have agreed to submit an article about themselves and their work within Council for the next edition.
- e. A number of highways complaints have been investigated most dealt with but one escalated to NLC Enforcement for review. Cllr J Reed will raise at the next meeting.
- f. The visit to Greenacres at Christmas was great and the gifts from Council received with pleasure.
- g. The Mayoral event will take place on Sat 25<sup>th</sup> Apr in the Community Hub. Planning is going well and details to follow.
- h. Dr John Bruce Award nominations are to be sent to the Town Clerk in time for the next meeting.

**F/004/20 Ward Report**

- a. The Market Hall renovation is going well. April deadline is looking good.
- b. Regen are finalising their contract for the lower floor occupation of the Community Hub.
- c. Town Clerk to compile a list of repairs that need to be action and pass to Cllr J Reed. Building access is not ideal. Old office buzzer system to be trialled. If not adequate, bring back to agenda.
- d. Signage for the building frontage and car park to be discussed with Heritage. Town Clerk to lead.
- e. Complaints about the A18 contractors is being filed.
- f. Glandford House closure has some shelving going free. Cllr Reed will retain some for the Market Store.

**F/005/20 External Bodies Feedback**

NATS – Cllr R Stewart sat on the last NATS meeting. An upsurge in graffiti seems to be prevalent in the Town. The Town Clerk is to send photographs and locations of any graffiti to the police and report all future cases to both police and NLC.

**F/006/20 Market**

- a. For Full Council information. VE Day 75 weekend celebrations clash with the Market. Market Committee will discuss a move of date at the next market meeting on 6<sup>th</sup> Feb.
- b. For Full Council information. Summer months double Markets are a strain on the volunteers. Market Committee will discuss reverting back to one per month all year round at the next market meeting on 6<sup>th</sup> Feb.
- c. A complaint from a trader was received regarding Cross-selling. An investigation in Dec was carried out and identified this practice in operation. However, Councillors discussed that due to the length of time both traders have been selling similar products, that a precedent had been set and no action could be taken by the Market Committee. Town Clerk to write to the complainant with this outcome.

**F/007/20 Action Plan**

1. Highway Reports. Godnow Sign down again. Report to Highways.
2. Chapel visits are still happening. Tenders will be sought as soon as all information is available.
3. Meadows Cottage door is complete. Remove from Action Plan.
4. Emergency Plan. Cllr Reed produced a comprehensive Emergency Plan. Various details are to be confirmed, but a good starting point achieved. Survey forms to be drafted and further meetings required.

**F/008/20 Finance**

- a. To receive and resolve the financial report and accounts for payments. Proposed Cllr J Reed, second Cllr M Bailey. Carried.
- b. To receive and resolve the bank reconciliation. Proposed Cllr J Reed, second Cllr M Bailey. Carried.
- c. Budgets/Actuals. Noted as received.
- d. Precept. Each element of the Precept was reviewed and where necessary amended. To be brought back to the next meeting for resolution. Proposed by Cllr R Pender that the Precept will have its own stand-alone meeting in Nov. Second, Cllr J Reed and carried.
- e. Proposed by Cllr J Reed to settle all payments in relation to the Canon Photocopier on lease from Copier Systems and allow its return to the company and for the office staff to purchase a new printer copier up to the sum of £500. Second, Cllr M Bailey and carried.
- f. RFO to switch accounting systems from SAGE to Quick Books. Proposed by Cllr J Reed, second Cllr I Mason and carried.

**The Town Council meeting was closed at 9:00pm. A full vote to re-open the meeting at 9:01pm was held and approved.**

**F/009/20 Meadows Cottage**

The proposed tenant has indicated that he is happy to proceed with the rental pending Planning approval for change of use. He would like a clause in the contract that permits cancellation of the contract should the Change of Use be declined. Cllr J Reed proposed to accept these terms, seconded by Cllr M Bailey and carried. Town Clerk to prepare Contract and any other paperwork needed.

**F/010/20 13 Double Yellow Lines High Street**

Residents have questioned the feasibility of double yellow lines running the full length of the High Street on both sides from Church Street junction to Low Cross Street turn. The Ward Cllr will take this matter to the next highways meeting with additional request of a left turn only from the Tesco entrance.

**F/011/20 Planning**

PA/2019/943	Planning application to erect 14 dwellings including associated works – AMENDED PLANS. 1-9 Eastoft Road, Crowle, DN17 4LP <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/943">http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/943</a> NO OBSERVATIONS
PA/2019/2029	Planning application to erect a single-storey side extension. Groves Farm, Jacques Bank, Medge Hall, Crowle, DN17 4BW <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/2029">http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/2029</a> NO OBSERVATIONS
PA/2019/2046	Application for determination of the requirement for prior approval for a general purpose agricultural barn. 84 Eastoft Road, Crowle, DN17 4LR <a href="http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/2046">http://www.planning.northlincs.gov.uk/plan?ref=PA/2019/2046</a> NO OBSERVATIONS

**F/012/20 Future Agenda Items**

Cemeteries

Grant Review

**The Full Council Meeting closed at 21:23pm**

Signed: Original signed A RAYMENT

Position: Mayor

Date: 11 Feb 20