



Crowle & Ealand Town Council

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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council (C&ETC) held at 7:00pm in the Council Meeting Room, 52-54 High Street, Crowle, DN17 4LB on **14th December 2021**.

Councillors (Cllrs) Present: Cllr R Pender (Mayor), Cllr M Bailey, Cllr I Bint, Cllr C Mason (virtually), Cllr I Mason (virtually), Cllr J Ramsden, Cllr R Stewart, Cllr S Walshe. Please note: Virtual attendants did not have voting rights on agenda items but were permitted to join in discussions were Standing Orders were suspended for particular items.

Officers Included: Kirsty Dunn, Town Clerk (TC), Emma Von Sembach, Responsible Finance Officer (RFO)

Members of the Press/Public:

Public Forum: Yes

Ealand Methodist Chapel.

Standing Orders were suspended on approval from all members present to permit two-way conversation on this issue.

Discussions around the potential closure of the chapel and its future use was reiterated by the public forum attendants with details being confirmed by the Chapel Chairman. This council confirmed that Local Authority cannot intervene neither financially or administratively but can assist the chapel by advertising future meetings and activities and will keep lines of communication open to permit public updates.

Standing Orders were reinstated on confirmation of all members present.

F/116/21 Apologies for absence:

Cllr J Reed (Deputy Mayor), personal reasons

F/117/21 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011): Nil

F/118/21 Previous Minutes:

Previous minutes for meeting held on 23rd November 2021 are resolved as a true record.

F/119/21 Devolution of Additional Responsibilities

This item was moved up the agenda and Standing Orders were suspended on approval from all members present to permit two-way conversation on this issue.

Mr Andy Tate, Principal Neighbourhoods Officer (Partnership & Service Transformation) gave a 5-minute brief on devolution opportunities available.

This council requested that offers should include full details of the responsibilities, including funding/grant and any other provisions that may be applicable to each item. It was also suggested that the timescale in achieving this is extremely tight and maybe should be a consideration for the financial year 2023/2024.

Mr Tate will take back to NLC the concerns regarding definitive plans, budgets and timescales. Standing Orders were reinstated on confirmation of all members present.

F/120/21 Mayors Report

- a. The Mayor attended the Peatlands Railway Book Launch which coincided with the Christmas Faye event. He was delighted to see an excellent turnout with everyone in good cheer. Well done to the Railway for hosting such a great community event and the book will be proudly displayed in the Council Meeting Room.
- b. The Mayor and Mayoress wished all elected members, staff and residents of Crowle & Ealand a very Merry Christmas and Happy New Year!

F/121/21 Clerks Report

- a. Annual Staff holiday discussed.
- b. Reminder that Discharge of Functions, permitted the Town Clerk and RFO under Local Government Act 1972 section 101 remains in place as per meeting minute reference F/044/21 dated 13 July 2021.

F/122/21 Ward Report

Nil

F/123/21 Feedback from External Groups

Cllr R Stewart was the Chatty Bench Representative but due to unfortunate circumstances could not attend the last meeting.

F/124/21 Action Plan Update

Item 2 – Park Updates. To discuss under item 15 on this agenda.
Item 4 – Chapel Restoration. Heading into final stages of the project. No issues.
Item 6 – Youth Council. Constitution paperwork in hand. School liaison to take place.
Item 7 – Speed signs. Pending NLC installation.

F/125/21 Finance Reports & Updates

Received and resolved the following:

- a. To receive and resolve the financial report
- b. To receive and resolve budgets Vs actuals – Monthly/Running total/Annual
- c. To receive and resolve the bank reconciliation
- d. To receive and resolve the accounts for payments
- e. Receive and resolved the grant application for the sum of £300 for the 'Isle Play parent and child stay and play group.
- f. Received the Interim Internal Audit Report. To be brought back to the next meeting for review
- g. Direct Debit monthly instruction for the Chapel utilities NOTED.

F/126/21 Office IT Support

The TC confirmed the issues recently experienced following the latest host updates. Councillors whose emails have been affected have been identified and will be sent supporting instructions to reset their accounts.

F/127/21 KCOM

No updates from KCOM have been received.

F/128/21 Precept Review 2022/2023

The Council fully reviewed each section of the prepared precept budget for 2022/2023 in detail. A Precept requirement of £65,000.00 was unanimously approved. This will result in an annual increase of £2.91 per household.

F/129/21 Ealand Park Repairs Tender

The draft tender was approved for public release.

F/130/21 Cemetery Boundary and Bins

Following receipt of blind quotes, the agenda items were resolved:

- a. Removal of tree stumps and green waste: Awarded to Paul Hinds at a cost of £200.
- b. Installation of double row hawthorn boundary hedging to open eastern boundary and single row planting to south boundary of residential section to thicken existing hedgerow: Awarded to Lewis Arrand at a cost of £1425.31.
- c. Boundary around spoil soil including gated access: Awarded to Jack Bower at a cost of 1680.00
- d. Purchase of 2 x wooden bins at a cost of £265.56 each.

F/131/21 Chapel Hire

Following public inquiry about the hire of the chapels for funeral services and wakes, the council need to fully investigate the legal aspects such as licensing, rates, VAT and administrative issues such as cleaning, opening and closing of the facility and costs of hire. The matter is to be returned to agenda at the earliest opportunity and listed on the action plan.

F/132/21 Planning Applications

PA/2021/1814	Planning permission to erect a first floor extension 54 Lindsey Drive, Crowle, DN17 4NY http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1814 Under devolved function (Local Government Act 1972 section 101(a)), this council submitted the following comment for this application: Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.
PA/2021/1891	Planning Permission to erect a new detached house and garage. Islay View, 236 Wharf Road, Ealand, DN17 4JN http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1891 Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.
PA/2021/1862	Planning permission to erect three bungalows Croftholme, 22 Brewery Road, Crowle, DN17 4LT http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1862 Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.
PA/2021/1988	Planning permission to erect a detached dwelling, land adjacent 77 Godnow Road, Crowle http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1988 Ensuring the implementation of adequate sewage and drainage infrastructure, this council has no further observations on this application.
PA/2021/1848	Planning application to erect a detached dwellinghouse to support an established rural fishery business at Northmoor Fisheries, Northmoor Road, Crowle, DN17 4DW http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1848 Application GRANTED
PA/2021/1197	Planning application to remove conditions 3 and 12 of PA/2009/1081 to allow for the unrestricted occupancy of two cottages at Holiday Cottages, Don Farm, Common Middle Road, Crowle, DN17 4EZ http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1197 Application GRANTED
PA/2021/1535	Application to erect a replacement pavilion at Crowle Bowls Club at Bowling Green, Church Lane, Crowle http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1535 Application GRANTED

PA/2021/1809

Application for a proposed 15m phase 8 monopole c/w wraparound cabinet at base and associated ancillary works on land corner of Cranidge Close and Eastoft Road, Crowle has been considered and it has been decided that this council's **PRIOR APPROVAL** for the siting and appearance of this development **IS NOT REQUIRED** subject to the following conditions
<http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1809>

F/133/21 Future Agenda Items

Interim Audit Report

Chapel Hire

Meeting Closed 20:42 hours

Signature: Original Signed Copy on File

Date: 11th January 2022

Designation: Cllr R PENDER, Mayor C&ETC