



# Crowle & Ealand Town Council

52-54 High Street, Crowle, Scunthorpe, North Lincolnshire,  
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Minutes of the **Council Personnel Committee Meeting** of Crowle and Ealand Town Council (C&ETC) held at 6:15pm in the Council Meeting Room, 52-54 High Street, Crowle on Tuesday 13<sup>th</sup> July 2021.

**Present:** Councillor (Cllr) J Reed (Personnel Chairman), Cllr J Ramsden, Cllr R Stewart

**Apologies:** Nil

**Officers Present:** Kirsty Dunn, Town Clerk (TC)

**Members of the Public/Press:** Nil

**Public Forum:** Nil

The Personnel Committee Meeting began at 4:30pm.

## **P/001/21 Vote to Exclude Press/Public**

Vote to exclude Press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Proposed by Cllr R Stewart, second Cllr J Ramsden and unanimously carried.

## **P/002/21 Apologies for Absence**

Apologies and reasons for absence received and resolved for:

Cllrs M Bailey, and S Walshe

## **P/003/21 Declarations of Interest:**

To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr J Reed – PPI as NLC representative for the Regeneration Project Ltd.

## **P/004/21 Lone Working**

Following an allegation against staff, the personnel committee have investigated accordingly. The Town Clerk is to respond in writing to say this issue has been investigated by the personnel committee and due to lack of information and evidence has been dismissed as unfounded. As a result of this concerns have been raised for council staff working alone and have no independent support should any issues arise.

Going forward, council staff will have a communications book that will record any engagement with co-building workers and public and staff mobile safety alarms are to be reviewed for all members of staff and brought to full council for approval.

## **P/005/21 Staff Well-Being Review**

TC to book a suitable time for all staff to have a personnel review.

**The Personnel Committee meeting closed at 18.44 pm.**

Signature: Original signed copy on file

Date: 27<sup>th</sup> July 2021

Name/Designation: Cllr J REED (Deputy Mayor), Chairman of the Personnel Committee