



Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,
DN17 4LA. Email: clerk@crowleandelandcouncil.org

Minutes of the **Market Committee Meeting** of Crowle and Ealand Town Council held at Crowle Community Hub, Crowle on **12th September 2019**.

Present; **Cllrs:** Cllr A Rayment (Chair), Cllr R Pender (Deputy), Cllr N Arrand, Cllr J Ramsden
 Non Cllrs: J Bower
 Officers: Kirsty Dunn (Clerk)

Members of the Public/Public: One

The Town Market Committee Meeting began at 7.00pm

Public Forum: Nikki Byrne, NLC Town Centres Manager
 Crowle will host the pilot 'Food Fest' on 1st November 2019. 10 stalls, all from the North Lincs region are currently booked from 12noon – 8pm, each will host a separate food. Planned road closures will close the Market Place and event litter bins will be provided for the day. With Council collaboration it is hoped that the day will be a huge success and any profits made from the event will be ploughed back into the Towns.

M/020/19 Apologies for Absence

Nil

M/021/19 Declaration of Interest

Nil

M/022/19 To confirm the minutes of the last Market Committee meeting held on 13th June 2019

Resolved as a true and accurate record. Proposed by Cllr R Pender, second by Cllr N Arrand and carried.

M/023/19 Mayors Report and Updates

- a. Cllr A Rayment read emails received from traders unable to attend the meeting this evening. Points raised we discussed in the various agenda items.
- b. Christmas Lights Market. Traders have responded with majority preferring a PM stall running into the evening. This is not viable as the Council Market license covers the current hours of trading and the price charged in the evening is determined by the Lights Committee. The Council fee of £6 would be additional to this fee as the lights assume control of the PM market. It was decided not to go ahead this year and review next year. The Council will stick to the forecasted markets schedule, with the Dec market having either a Choir or festive music and a face-painter is available.

M/024/19 Markets to date & future markets (including Winter market)

Poor forecasted weather brought the Market indoor on 24th August. Traders were asked how they felt about the indoor situation in the event of poor weather. The majority were happy that the option was available and said it had not detrimental effect on their trade, whilst a small cohort said that it caused issues with accessibility and trade. It was proposed that over the period Oct – Mar, the Market Hall be secured for use with traders booking either indoor or outdoor stalls to their own preference, thereby accommodating those with perishable items or wanting to be inside, away from the elements.

M/025/19 Market Hours

The timings remain the same as per T&Cs. Traders are encouraged to stick to these timings as much as possible. The coffee shop will have no annotated timings.

M/026/19 Repairs and Maintenance

No reports of damage or repairs needed have been reported.

Jack provided costings for 2 x trolleys for storing and moving/storing the stalls at a cost of £974.40 less customisation. Purchase of these trolleys was proposed by Cllr R Pender and seconded by Cllr N Arrand.

He will also cost design printing for the stall canopies and provide a fountain key to the Council for control of the fountain on market days if needed.

NLC community grant award to be applied for once costings confirmed and to be passed to the RFO for action.

M/027/19 Market Coffee Shop

Charity groups have been invited to run and receive profits from the Market Coffee Shop. When not booked out, the ladies that currently run will organise and are also available for groups should they need certificated food hygiene handlers. Nikki Byrne also recommended the Young People Scheme volunteers, details to follow.

M/028/19 Entertainment & Publicity

28th Sep – Nutty Norman, 12th Oct – local singer (Jack to organise PA system & mic), 9th Nov – H&H Equestrian with invited toy appeal sleigh in Market Square.

M/029/19 Banners & Advertising

Crowle Market members will continue to erect and remove the market banners. Anyone outside of this is not to put signs up/down due to potential injury/liability issues.

TC to seek quotes for an additional sign advertising indoor stalls and ask for local business sponsorship.

Epworth times are to be invited to the 28th Market.

M/030/19 Market T&Cs/Fire Risk ASsesments/Public Liability Insurance

Traders are reminded that at every market, all documentation must be available for inspection. The TC can laminate any display documentation to save ruin from the weather. Please email any relevant documentation to clerk@crowleanddealandcouncil.org or drop it in the office and it will be returned to you asap.

Future Agenda Items

Terms of Reference – bring to full council.

The next Market Committee Meeting will be held on **Thursday 12th December 2019 at 7.00pm unless otherwise stated.**

The Market Committee Meeting closed at 20:33pm

Signature: Original signed copy on file.

Date: