



Crowle & Ealand Town Council

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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Community Hub, Crowle on **12th November 2019**.

Present: Cllr A Rayment (Mayor), Cllr R Pender (Deputy), Cllr N Arrand, Cllr M Bailey, Cllr I Mason, Cllr J Ramsden, Cllr J Reed, Cllr S Walshe

Officers Present: Kirsty Dunn (Town Clerk), Emma Coleman (RFO)

Apologies: Cllr R Stewart

Members of the Public: Nil

Press Present: Nil

The Full Council Meeting began at 7:00pm

F/133/19 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).
Cllr J Ramsden – PI Item 20 PA/2019/1210

F/134/19 Minutes of the Full Council Meeting held on 10th September 2019:

Resolved to be approved as a true record. Proposed Cllr N Arrand, seconded Cllr R Pender. Carried

F/135/19 Mayors Report

- a. The Food Fest was a great success with approximately 1500 attendees. Well done to everyone.
- b. Best Kept Village Plaque Presentation in the Market Square attended by the groups and residents that helped was followed by an impromptu coffee morning. Great atmosphere and thoroughly enjoyed by all.
- c. The Remembrance services went well with exception of the unplanned early start at Crowle. A number of people were unhappy and an apology should be published. Thanks to those that helped and supported.
- d. The last market went really well. No empty stalls, the toy appeal was fantastic, donating 85 gifts in total. The ponies were a total hit and the owner has requested her fee be donated to the toy appeal. A letter of thanks to be sent by TC.
- e. Invited to the Lights Switch-On on Sat 30th and also to the NLC Christmas Fayre.

F/136/19 Clerks Report

- a. A number of complaints received about the various contractors operating in Ealand blocking traffic access and leaving mess/debris on public areas. Cllr Reed will liaise.
- b. Meadows Cottage rental update. Cllr S Walshe noted a PI DOI on this matter, although no decision was to be made. Matter to be brought to next agenda.
- c. CCTV update for the Market Hall building.

F/137/19 Ward Report

- a. Foot Fest success reiterated. The footfall was expected in the region of 800 and was almost double, hence the traders being sold out. Next time, better knowledge can offset this.
- b. Flooding. Local councillors were out sandbagging and assisting with the terrible situation that occurred on Thu due to heavy rainfall. Whilst lots of people were helpful and grateful, a number of residents were abusive. All relevant organisations were in action and are aware of the problems caused, but this will continue to be

raised by the Ward Cllr and C&ETC representative at the next flood meeting. A full drain survey has been on request for some time and this matter will be raised on the agenda at the next meeting to discuss a sand-bag store as an emergency resource for any such future incidents.

Thanks were passed to Cllr J Reed for her tireless work in helping residents during the crisis.

F/138/19 Eternal Bodies Feedback

Nil

F/139/19 Action Plan

Items 1/4 – No further update.

Item 2 – Manor Park sign was damage beyond repair and the main entrance sign graffitied again. TC to cost new signage and instruct Mr Edwards to apply anti-vandal/climb paint to relevant areas. Advertise the damage for public attention.

The lip around the new matting is to be infilled with topsoil/turf. TC to action accordingly.

Items 3 – Meetings with contractors confirmed.

Item 5 – TC to display signage asking anyone wishes to use C&ETC facilities to conduct an organised activity to

Item 8 – TC to chase.

Item 9 – Cllr J Reed to liaise with H&S rep.

F/140/19 Finance

- a. To receive and resolve the financial report and accounts for payments. Proposed Cllr M Bailey, second Cllr J Reed. Carried.
- b. To receive and resolve the bank reconciliation. Proposed Cllr M Bailey, second Cllr J Reed. Carried.
- c. CPRE Membership renewal proposed by Cllr M Bailey, seconded by Cllr N Arrand and carried.
- d. ERNLLCA training approved for attendance, cost and travel expenses for Council Staff.
- e. ¼ budget noted. Council happy for change in presentation at RFOs discretion.
- f. Monthly budget noted. Council happy for change in presentation at RFOs discretion.
- g. Cemetery – bring back to future meeting.
- h. Internal Auditor sits above the threshold for Tenders. RFO to action tender process.

F/141/19 Contract Review

Bring back to next meeting.

F/142/19 Cemetery House Repairs

The cost for fence repair; 2 full panels, 1 part panel, 1 post, 1 gravel board, post mix and fitting is £160 with Chapman Fencing. Under tender amount. Council approve the works for immediate action.

F/143/19 The Arrow

At a cost of £114 per article, this publication, which now appears to be more of an advert portal is not required by this Council at present. Propose to decline future editions Cllr J Reed, seconded by Cllr N Arrand and carried.

F/144/19 Crowle Market

- a. Two trollies have been received and are awaiting fabrication.
- b. Following on from the popularity of the food fest stalls, Cllr proposed that C&ETC purchase 1 pop up shelter and submit a community grant to purchase an additional 3 of them for use in the centre of the market, allowing all weather usage of the square. RFO to liaise with Cllr J Reed ref grant applications.
- c. NL College are provided a free choir for the Dec market and where possible, free/low cost entertainments will be sought for the monthly markets.

F/145/19 Dropped Kerbs & Access

Cllr J Reed will deal with this matter.

F/146/19 Youth Council

TC to arrange appointments for 3 local schools visits to begin with. Cllrs A Rayment, J Reed and S Walshe volunteer to head up the meetings.

F/147/19 VE Day 75th Anniversary Celebrations

Planning has gone very well. Funds now need to be secured to enable bookings to commence. Cllr J Reed proposes £2k as an initial sum with additional funding requests to be sought from SSE/NLV and VE Day fund. Cllr R Pender seconded this proposal and the next meeting of this group takes place on Thu 14th Nov at 7pm in the Community Hall.

F/148/19 Policies for Review

Bring back to next meeting.

The meeting was closed at 9:00pm and an extension voted and agreed by all members present.

Meeting recommenced at 9:01pm

F/149/19 Planning

PA/2019/1710	No observations less mandatory stipulation if applicable.
PA/2019/1761	No observations less mandatory stipulation if applicable.
PA/2019/1727	Support and mandatory stipulation if applicable.
PA/2019/1775	No observations less mandatory stipulation if applicable.
PA/2019/1790	No observations less mandatory stipulation if applicable.
PA/2019/1210	No observations less mandatory stipulation if applicable.

F/150/19 Future Agenda Items

- Policies & Procedures
- Emergency Plan – Sand Store
- Contract Review
- Parks
- Cemetery

The Full Council Meeting closed at 20:03pm

Signature: Original signed copy on file.
Date: