



Crowle & Ealand Town Council

Town Council Office, Market Hall, Market Place, Crowle, Scunthorpe, North Lincolnshire,
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Minutes of the **Full Council Meeting** of Crowle and Ealand Town Council held at Community Hub, Crowle on **10th December 2019**.

Present: Cllr R Pender (Deputy), Cllr N Arrand, Cllr I Mason, Cllr J Ramsden, Cllr J Reed, Cllr R Stewart, Cllr S Walshe

Officers Present: Kirsty Dunn (Town Clerk), Emma Coleman (RFO)

Apologies: Cllr A Rayment (Mayor), Cllr M Bailey

Members of the Public: Nil

Press Present: Nil

The Full Council Meeting began at 7:00pm

F/151/19 Declaration of Interest: To note any declarations of interest made by Councillors in respect of items on this meeting's Agenda (in accordance with the Council's Model Code of Conduct and the Localism Act 2011).

Cllr J Reed – PI Item 10 & PI Item 11

Cllr S Walshe – PI Item 12

F/152/19 Minutes of the Full Council Meeting held on 12th November 2019:

Resolved to be approved as a true record. Proposed Cllr J Ramsden seconded Cllr N Arrand. Carried

F/153/19 Mayors Report

- a. Mayors Carol Service reminder – Sat 14th at 4pm.
- b. Green Acres visit Fri 13th Dec at 5.30pm for any Cllrs that wish to accompany Mayor deliver biscuits.
- c. Merry Christmas to all Cllrs & Staff.

F/154/19 External Bodies Feedback

- a. Community Hall will undergo a huge maintenance programme. Users will be notified in plenty time to seek alternative venue. The facility is doing well, has a good committee, is financially sound and getting good bookings.
- b. The Environmental Agency has met regarding the recent flooding at Medge Hall. Emergency dredging took place with more works scheduled for spring. This alleviated the situation and a further meeting in Jan (date TBC) with other flood agencies members will identify works required.
- c. Playing Field Association meetings have moved dates and are proving difficult for Council Reps to attend.

F/155/19 Market

Following the Market Committee Meeting prior to this meeting, the following points were raised and clarification requested:

- a. Kitchen availability for Market Hall Coffee Shop? No availability, no ground floor kitchen is to be installed.
- b. Toilets Access? During the renovation the Market Hall building will not be accessible. The public toilets will operate as normal and post renovation, once the library is in situ, the toilets will once again be available.
- c. Council Surgery? On renovation, this may be able to operate from the foyer of the building. Full details will be known once the floor plans are confirmed.

F/156/19 Action Plan

Item 3 – Topcon met with Chapels Works Party. Good initial discussions on way forward. TC to chase to allow access to building for further contractors.

Item 6 – Meadows Cottage redecoration complete. External door to be added to the list with approved spend of up to £200. Proposed by Cllr J Reed, seconded Cllr N Arrand and carried. TC to request costs with I Fletcher & Sons and authorise works providing within approved spend.

Item 8 – Quote received. Authority to spend up to £500 for 2 x new purchased noticeboards proposed by Cllr J Reed, second Cllr J Ramsden and carried.

Item 9 – Cllr J Reed to liaise with H&S rep.

Add Emergency Plan to the Action Plan.

F/157/19 Finance

- a. To receive and resolve the financial report and accounts for payments. Proposed Cllr I Mason, second Cllr S Walshe. Carried.
- b. To receive and resolve the bank reconciliation. Proposed Cllr I Mason, second Cllr S Walshe. Carried.
- c. November actual budget noted as received.
- d. Photocopier – Sever the service contract. Proposed by Cllr J Reed, seconded by Cllr N Arrand and carried.

F/158/19 Office Move

- a. Heads of Terms presented to and accepted by Council. With following amendments: Tenant name to Crowle & Ealand Town Council and contract start date to 6th Jan 2020.
- b. BT transfer to be paid by NLC as advised by Cllr J Reed. TC to email NLC.
- c. Cleaning services will be arranged on move4 and in consultation with Regen from full takeover of new premises.

F/159/19 Contract Review

Cllr S Walshe was excused from the meeting during discussion of her DOI.

- a. Tenant contract to be purchased at a cost of £39 for new tenant of Meadows Cottage providing estate agent clearances and usage in place. Proposed by Cllr J Reed, seconded by Cllr N Arrand and carried.
- b. List of current Council contracts noted as received.

F/160/19 Cemetery Path

Posthumous DOI (PI) upon discussion: Cllrs J Reed & R Stewart

New benches to be donated to Peatlands Railway. Old benches, refurbished by the Community Payback Team are to be re-sited. Proposed by Cllr I mason, second Cllr S Walshe and carried.

TC to organise a cemetery plan for Cllrs to indicate pathway and planters to be installed. Longer term plan to contract works to a Cemetery Management company to map the area.

F/161/19 Windsor Road Lamppost Signage

No complaints received. No action to be taken.

F/149/19 Planning

PA/2019/1874	Request an Agricultural Tie to be placed upon the property.
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The Full Council Meeting closed at 20:03pm

Signature: Original signed copy on file.
Date: